2615 Sierra Meadows Drive Rocklin, CA 95677

Greg Daley, President
Camille Maben, Vice President
Susan Halldin, Clerk
Todd Lowell, Member
Wendy Lang, Member



SEPTEMBER 21, 2016 SPECIAL RECOGNITION, RUSD EMPLOYEE YEARS OF SERVICE — 4:30 P.M. CLOSED SESSION — 5:30 P.M. REGULAR MEETING AGENDA — 6:30 P.M.

| 1.0 | CALL TO | ORDER |
|-----|---------|--------------|
| | | |

- 2.0 ROLL CALL
- 3.0 PUBLIC COMMENT ON CLOSED SESSION AGENDA ITEMS
- 4.0 <u>CLOSED SESSION (5:30 P.M.)</u> The Board will adjourn to closed session regarding the following matters:
 - 4.1 Conference with Legal Counsel Anticipated and Existing Litigation as authorized by Government Code section 54956.9
 - 4.2 Conference with Legal Counsel Review of Settlement Agreement, Anticipated Litigation pursuant to Government Code section 54956.9 Matter of A.K. and Rocklin Unified School District
 - 4.3 Public employee discipline/dismissal/release pursuant to Government Code section 54957
 - 4.4 Conference with Labor Negotiators as authorized by Government Code Section 54957.6

 District Representative(s): Roger Stock, Superintendent

Barbara Patterson, Deputy Superintendent, Business and

Operations

Colleen Slattery, Assistant Superintendent, Human Resources

- 4.5 Public Employee Performance Evaluation as authorized by Government Code 54957. Position: Superintendent
- 5.0 **RECONVENE TO OPEN SESSION**
- 6.0 REPORT OF ACTION TAKEN IN CLOSED SESSION
- 7.0 PLEDGE OF ALLEGIANCE
- 8.0 **SPECIAL RECOGNITIONS/PRESENTATIONS**
 - 8.1 RUSD Family Partners in Education (Presenter: Diana Capra)
 - 8.2 Patriot Day (Presenters: Diana Capra, Wendy Smith)
- 9.0 <u>AUDIENCE/VISITORS PUBLIC DISCUSSION</u> This agenda item is included to give anyone in attendance an opportunity to ask questions or discuss non-agenda items with the Board of Trustees. The Board is not permitted to deliberate or take action on non-agenda items, but may refer the matter to a staff

member for follow up. There is a three-minute time limit per person. A complaint about a specific employee of the District shall be made to that employee's immediate supervisor or the principal as required by Administrative Regulation 1312.1.

- 10.0 <u>COMMENTS FROM STUDENT REPRESENTATIVE</u>
- 11.0 COMMENTS FROM BOARD AND SUPERINTENDENT
- 12.0 ACTION ITEMS CONSENT CALENDAR (REQUIRES SINGULAR ROLL CALL VOTE) All matters listed under the Consent Calendar are to be considered routine and will be enacted by one motion followed by a roll call vote. There will be no separate discussion of these items unless the Board of Trustees, audience, or staff request specific items to be removed from the Consent Calendar for separate discussion and action. Any agenda items removed will be voted upon following the motion to approve the Consent Calendar.
 - 12.1 **APPROVE BOARD MINUTES** Request to approve Board minutes. 12.1.1 September 7, 2016
 - 12.2 **APPROVE CERTIFICATED PERSONNEL REPORT** Request to approve personnel items included on the Certificated Personnel Report. (Colleen Slattery)
 - 12.3 APPROVE CLASSIFIED PERSONNEL REPORT Request to approve personnel items included on the Classified Personnel Report. (Colleen Slattery)
 - 12.4 APPROVE SUPERINTENDENT EMPLOYMENT CONTRACT ADDENDUM Request to approve Superintendent employment contract addendum. (Colleen Slattery)
 - 12.5 APPROVE MEMORANDUM OF UNDERSTANDING (MOU) WITH PROJECT IMPACT, SAN JOAQUIN COUNTY OFFICE OF EDUCATION Request to approve agreement with Project IMPACT, San Joaquin County Office of Education. (Colleen Slattery)
 - 12.6 APPROVE RESOLUTION 16-17-05 APPROVING LISTED TEACHERS TO TEACH SPECIFIED COURSES OUTSIDE THEIR CREDENTIAL AUTHORIZATIONS IN DEPARTMENTALIZED SETTING PER EDUCATIONAL CODE SECTIONS 44258.3, 44263 AND 44256(b) Request to approve Resolution 16-17-05 approving listed teachers to teach specified courses outside their credential authorizations in departmentalized setting per Educational Code Sections 44258.3, 44263 and 44256(b). (Colleen Slattery)
 - 12.7 APPROVE CITRIX MAINTENANCE/SUPPORT 5 YEAR AGREEMENT—Request to approve Citrix Maintenance/Support 5 Year Agreement. (Mike Fury)
 - 12.8 APPROVE OPENING OF NEW BUSINESS ACCOUNTS FOR RUHKALA
 ELEMENTARY SCHOOL AND PARKER WHITNEY ELEMENTARY SCHOOL –
 Request to authorize new business account at Bank of America branch (Sunset Park) for Ruhkala
 Elementary School and Parker Whitney Elementary School. (Barbara Patterson)
 - 12.9 APPROVE AMENDED SOUTHERN PLACER SCHOOL TRANSPORTATION AUTHORITY AGREEMENT Request to approve amended Southern Placer School Transportation Agreement. (Barbara Patterson)
 - 12.10 APPROVE STRS/PERS DIRECT AUTHORIZATION PROGRAM FOR INSURANCE PREMIUM DEDUCTION SERVICE FOR RETIREES Request to approve Direct Authorization Program for insurance premium deductions for STRS and PERS for retirees. (Barbara Patterson)

- 13.0 <u>ACTION ITEMS REGULAR AGENDA</u> Protocol for action items include a staff presentation, questions from the Board, public input, closing of public input, deliberation by the Board, and voting by the Board. During public input there will be a three-minute time limit per person.
 - 13.1 HOLD PUBLIC HEARING AND APPROVE RESOLUTION 16-17-06 AFFIRMING SUFFICIENT TEXTBOOKS AND INSTRUCTIONAL MATERIALS FOR 2016-17 Request to hold public hearing and approve Resolution 16-17-06 affirming sufficient textbooks and instructional materials for 2016-17. (Kathy Pon)
- 14.0 **INFORMATION AND REPORTS**
 - 14.1 SPECIAL EDUCATION SUPPORTS AND SERVICES REPORT (Tammy Forrest)
 - 14.2 NEXT STEPS IN THE PROCESS OF CONSIDERING LATER START FOR HIGH SCHOOLS (Kathy Pon)
- 15.0 **PENDING AGENDA** This is the time to place future items on the Pending Agenda.
- 16.0 <u>CLOSED SESSION</u> In the event that the Board has not completed its closed session items under item 3.0 above, it may return to that agenda item.
- 17.0 **RECONVENE TO OPEN SESSION**
- 18.0 REPORT OF ACTION TAKEN IN CLOSED SESSION
- 19.0 ADJOURNMENT

<u>Meeting Procedures:</u> Per Board Bylaw 9323, the Board shall limit the total time for public input on each item to 20 minutes. With Board consent, the president may increase or decrease the time allowed for public presentation, depending on the topic and the number of persons wishing to be heard.

Accommodating Those Individuals with Special Needs – In compliance with the Americans with Disabilities Act, the Rocklin Unified School District encourages those with disabilities to participate fully in the public meeting process. If you have a special need in order to allow you to attend or participate in our public meetings, please contact our office at (916) 624-2428 well in advance of the regular meeting you wish to attend, so that we may make every reasonable effort to accommodate you. Documents distributed for public session items, less than 72 hours prior to meeting, are available for public inspection at the Rocklin Unified School District Office, 2615 Sierra Meadows Drive Rocklin, CA 95677.

NEXT REGULARLY SCHEDULED BOARD MEETING: OCTOBER 19, 2016, 6:30 P.M.



DECLARATION OF POSTING

ROCKLIN UNIFIED SCHOOL DISTRICT BOARD OF TRUSTEES

REGULAR MEETING AGENDA

I am a citizen of the United States and a resident of the County of Placer. I am over the age of eighteen years; my business address is 2615 Sierra Meadows Drive, Rocklin, CA 95677.

On the date and the address shown below, I posted the *ROCKLIN UNIFIED SCHOOL DISTRICT BOARD OF TRUSTEES REGULAR MEETING AGENDA* by placing a true copy thereof in the following public place:

Date of Posting:

Place Posted:

Sep 16, 2016

2615 Sierra Meadows Drive Rocklin, CA 95677

I, Brenda Meadows, certify under penalty of perjury that the foregoing is true and correct.

Executed on the 16th day of September 2016 in Rocklin, California.

Brenda Meadows Executive Assistant

Rocklin Unified School District

BOARD AGENDA BRIEFING

SUBJECT:

Family Partners in Education

DEPARTMENT:

Office of the Chief of Communications and Community Engagement

Background:

The Rocklin Unified School District recognizes that family engagement and involvement equals student success. We value each and every one of our families at RUSD and we started this special recognition program to honor one at each school during our Board of Trustee meetings.

Status:

Dace family is Breen Elementary School's Family Partner in Education. There are four wonderful children in the family, Capri a 7th grader at Granite Oaks, Erin is in 5th grade, Lauren is in 3rd grade, and Dallas is a first grader. Mike and Kim are the parents. The Dace family has been a fixture at Breen since 2011. Just about everyone recognizes the family truck and has seen the kids quickly pile out and head to class in the morning. Mom and dad obviously decided early on that school would be a family affair and that their children and all Breen students deserved the best. Kim has never met a fun event or fundraiser she hasn't liked. When she has an idea, there's no stopping her. Kim proved to be a special Breen parent early on when she solicited Disneyland tickets for a Family Bingo Night and sold raffle tickets, in front of Save Mart, while wearing a Minnie Mouse costume. Kim has gone on to plan every Family Bingo Night since that time. Business partners know that Kim will never take no for an answer and love her for it. When Target advertised a giving campaign for schools, Kim painted a target on her truck and drove around the neighborhood, urging people to vote for Breen on the Target website. The new curtains on the stage were partially funded by the concessions Kim has organized before all dance shows. Mike knows that when the school carnival comes around in October that he will be loading and unloading the truck before and after the event. Kim has organized farmer's markets on Friday afternoons, drawing friends and neighbors together in conversation. She sets up tables and solicits parents to sell baked goods and crafts with all profits going to the school. What would a Big Daddy Basketball game between Valley View dads and Breen dads be without a halftime show? Kim invited students of all ages to come after school and taught dance routines to be performed at halftime of the game. The most recent example of Kim's dedication to Breen was submitting an application for a garden makeover with the River Cats and Green Acres Nursery and then helping to garner 2,400 Facebook likes to win the contest.

Presenter(s):

Diana Capra, Chief of Communications and Community Engagement Chuck Thibideau, Principal, Breen Elementary

Financial Impact:

Current year:

Donated gifts include passes to Studio Movie Grill, Dozen cookies from Cookie

Connection, and passes to Circus Vargas.

Future years:

N/A N/A

Funding source:

. ...

Materials/Films: None

Other People Who Might Be Present:

Kim Dace (Mother), Mike Dace (Dad), Daughters, Capri, Erin, and Lauren. Son, Dallas.

Allotment of Time:

Check one of the following: [X] Special Recognition [] Consent Calendar [] Action [] Information Item

Packet Information:

None

Recommendation:

Special Recognition Item Only

BOARD AGENDA BRIEFING

| SUBJECT: Pa | atriot Day |
|---|---|
| DEPARTMENT: Of | fice of the Chief of Communications and Community Engagement |
| Background: | |
| Serve", the Rocklin Pu | ual Patriot Day celebration held on Saturday, September 11, 2016 to honor "Those Who ublic Safety Volunteers, Inc. invited Rocklin Unified School District schools to participate in Grades K-3) and Essay (Grades 4-8) contests. |
| Status: | |
| Leavitt's class at Ruhl Lynne Holochwost's c | e Landdon Stowers from Winter Hungerford's class at Breen, Adhvaith Sujay from Marnie kala, Graceyn Nichols from Heather Janis's class at Rocklin Elementary, Kate Lynch from class at Ruhkala, Hannah Ereso from Rhonda Taylor's class at Sierra, Domenica Zaragoza class at Rock Creek and Alexes Samson from Ericka Schallmo's class at Cobblestone. |
| Grand Art winner was | Dhruv Patel from Sara Gardner's class at Valley View. |
| Grand Essay winner v | vas Karina Anderson from Leah Seabrook's class at Granite Oaks. |
| Presenter(s): | |
| Diana Capra, Chief of | Communications and Community Engagement |
| Financial Impact: | |
| Future years: | N/A N/A N/A |
| Materials/Films: | |
| 6 th Annual Rocklin Pa | triot Day Flyer/Contest Information |
| Other People Who M | light Be Present: |
| • | Prevention Coordinator, Rocklin Police Rocklin Police Department |
| Allotment of Time: | |
| Check one of the follo | wing: [X] Special Recognition [] Consent Calendar [] Action [] Information Item |
| Packet Information: | |
| None | |

Recommendation:

This is an information item only.

2615 Sierra Meadows Drive Rocklin, CA 95677

Greg Daley, President
Camille Maben, Vice President
Susan Halldin, Clerk
Todd Lowell, Member
Wendy Lang, Member



SEPTEMBER 7, 2016 CLOSED SESSION — 5:30 P.M. REGULAR MEETING MINUTES — 6:30 P.M.

1.0 <u>CALL TO ORDER</u> – President Greg Daley called the meeting of the Rocklin Unified School District Board of Trustees to order at 5:30 P.M., September 7, 2016, in the District Administration Office located at 2615 Sierra Meadows Drive, Rocklin, CA, 95677. A quorum was established.

2.0 ROLL CALL

Trustees Present: Greg Daley, President

Camille Maben, Vice President

Susan Halldin, Clerk Wendy Lang, Member Todd Lowell, Member

Student Representative: Kourtney Nham, Whitney High School

Administrative Staff: Roger Stock, Superintendent; Kathleen Pon, Deputy Superintendent Educational Services; Barbara Patterson, Deputy Superintendent Business and Operations; Colleen Slattery, Assistant Superintendent Human Resources; Craig Rouse, Senior Director Facilities and Operations; Karen Huffines, Director Elementary Programs and School Leadership; Marty Flowers, Director Secondary Programs and School Leadership; Tammy Forrest, Director of Special Education and Support Programs; Mike Fury, Chief Technology Officer; Skott Hutton, Assistant Principal Rocklin Independent Charter Academy; Brian Arcuri, Principal Antelope Creek Elementary; Brenda Meadows, Recorder.

- 3.0 <u>CLOSED SESSION (5:30 P.M.)</u> The Board adjourned to closed session at 5:30 P.M. regarding the following matter(s):
 - 3.1 Conference with Legal Counsel Anticipated and Existing Litigation as authorized by Government Code section 54956.9
- 4.0 **RECONVENE TO OPEN SESSION** President Daley reconvened the meeting to open session.
- 5.0 **REPORT OF ACTION TAKEN IN CLOSED SESSION** No action was taken in closed session.
- 6.0 <u>PLEDGE OF ALLEGIANCE</u> Kourtney Nham and the Whitney High School AFJROTC Color Guard led the Board and audience in the Pledge of Allegiance.

7.0 SPECIAL RECOGNITIONS/PRESENTATIONS

7.1 RUSD Family Partners in Education – Diana Capra, Chief of Communications and Community Engagement, and Brian Arcuri, Principal Antelope Creek Elementary, introduced the Barnes family and recognized the family's strong support of the Antelope Creek community and the impact they have had on the school by giving of their time, energy, and passion. The Rocklin

Unified School District and Board of Trustees recognize that family engagement and involvement equals student success and is grateful to the Barnes family for their service.

- 7.2 Summer Civic Career Program: City of Rocklin Diana Capra, Chief of Communications and Community Engagement, Amber Tillery, Rocklin High School College and Career Technician, shared that the Rocklin Unified School District worked together with the City of Rocklin and Rocklin Educational Excellence Foundation (REEF) to offer a unique summer program called Summer Civic Scholarship Program. The successful program engaged high school students at Rocklin High School, Whitney High School and Victory High School with valuable hands on work experience to provide insight to possible future career choices and offered a financial scholarship to student participants.
- 8.0 <u>AUDIENCE/VISITORS PUBLIC DISCUSSION</u> Greg Daley welcomed all visitors and invited them to speak on agenda items at the conclusion of the Board's discussion. He also invited visitors to speak at this time regarding non-agenda items, noting a three minute time limit per person.

Public Comment: Colleen Crowe, Rocklin Teachers Association President (RTPA) and Rocklin High School teacher, thanked Amber Tillery for her hard work and contribution to students at Rocklin High School. Crowe also thanked RUSD district staff for their support and prompt communications with her as RTPA President this year, stating that the open and positive communication has contributed to a smooth start to the school year.

- 9.0 <u>COMMENTS FROM STUDENT REPRESENTATIVE</u> Student Representative Kourtney Nham provided a report on events happening at elementary and secondary schools.
- 10.0 **COMMENTS FROM BOARD AND SUPERINTENDENT** – Todd Lowell welcomed Leza Davis to the District as Special Education Program Specialist. Camille Maben shared that she recently attended the Rocklin Elementary School Book Fair and Ice Cream Social and that it was wonderful to see the community buzzing about reading and starting the new school year. Wendy Lang welcomed all back to school and shared that it was great to see so many staff at the recent RUSD Welcome Back BBO. Lang stated that she also attended the Rocklin High School (RHS) Parent Night, featuring motivational speaker, Roni Habib, who shared an empowering message for students, parents and staff to focus on "play, mindfulness and relationships that will enrich student's lives and deepen learning." Susan Halldin also welcomed everyone back to the new school year, and stated that she had the opportunity to attend three Back to School Night events across the District and was pleased to see the good work happening. Halldin also shared her positive experience in attending Roni Habib's presentation at RHS and thanked school clubs and staff who assisted in bringing his powerful message to families. Greg Daley welcomed new Student Board Representative, Kourtney Nham, to the Board of Trustees team and is looking forward to the student contribution she will bring to Board meetings. Student Representative Kourtney Nham shared that she is looking forward to serving as ASB President at Whitney High School this year and plans to focus on building strong connections between student leadership and the general student body. Roger Stock thanked the community and Trustees for their support in launching the Granite Oaks New Classroom Opening and thanked them for their leadership in ensuring that students continue to have outstanding facilities for learning.

11.0 <u>ACTION ITEMS - CONSENT CALENDAR</u>

- 11.1 **APPROVE BOARD MINUTES** Request to approve Board minutes. 11.1.1 August 3, 2016
- 11.2 **APPROVE CERTIFICATED PERSONNEL REPORT** Request to approve personnel items included on the Certificated Personnel Report. (Colleen Slattery)

- 11.3 APPROVE CLASSIFIED PERSONNEL REPORT Request to approve personnel items included on the Classified Personnel Report. (Colleen Slattery)
- 11.4 APPROVE BILL WARRANTS Request to approve Bill Warrants. (Barbara Patterson)
- 11.5 **APPROVE MONTHLY ACCOUNT SUMMARIES** Request to approve monthly account summaries. (Barbara Patterson)
- 11.6 ACCEPT DONATIONS Request to accept District donations. (Barbara Patterson)
- 11.7 APPROVE WILL SERVE LETTER, WHITNEY VILLAS, 20 UNITS Request to approve Will Serve Letter for 20 lots located at Whitney Villa. (Craig Rouse)
- 11.8 APPROVE CHANGE ORDER NO. 01 FOR WHITNEY HIGH SCHOOL SYNTHETIC TURF REPLACEMENT ALL WEATHER RESURFACE PROJECT Request to approve Change Order No. 1 for Synthetic Turf Replacement/All Weather Resurface Project at Whitney High School with Field Turf contractor. (Craig Rouse)
- 11.9 APPROVE CONTRACT FOR DISTRICT DATA SERVER ROOM HVAC
 REPLACEMENT PROJECT Request to approve consultant contract with Rainforth Grau
 Architects for the District Data Server Room HVAC Replacement Project. (Craig Rouse)
- 11.10 RATIFY CONTRACT FOR FACILITIES USE WEB BASED PROGRAM Request to ratify contract with Facilitron for Facilities Use Web Based Program. (Craig Rouse)
- 11.11 APPROVE RESOLUTION 16-17-02 TO REDUCE OR ELIMINATE NON-REPRESENTED CLASSIFIED SERVICES FOR 2016-17 — Request to approve Resolution 16-17-02 to reduce or eliminate non-represented classified services for the 2016-2017 school year. (Colleen Slattery)
- 11.12 APPROVE MEMORANDUM OF UNDERSTANDING (MOU) WITH CALIFORNIA SCHOOL EMPLOYEE ASSOCIATION (CSEA) AND ROCKLIN CHAPTER #773 Request to approve Memorandum of Understanding with California School Employees Association and its Rocklin Chapter #773 for term July 1, 2016 through June 30, 2019. (Colleen Slattery)
- 11.13 **APPROVE AGREEMENT WITH NOVA SOUTHEASTERN UNIVERSITY** Request to approve agreement with Nova Southeastern University. (Colleen Slattery)
- 11.14 APPROVE NUTRITION SERVICES AGREEMENT WITH PLACER COUNTY OFFICE OF EDUCATION (PCOE) Request to approve nutrition services agreement with PCOE to provide lunches to Pathways Charter iCARE Program. (Barbara Patterson)
- 11.15 AWARD BID FOR PAPER GOODS FOR THE NUTRITION SERVICES

 DEPARTMENT FOR 2016-17—Request to award bid for paper goods for the Nutrition

 Services Department for the 2016-17 school year to Crown Distributing. (Barbara Patterson)
- 11.16 APPROVE BOARD POLICIES (BP), ADMINISTRATIVE REGULATIONS (AR) AND BOARD BYLAWS (BB) Request to approve biannual review of Board Bylaw 9270, Conflict of Interest. (Barbara Patterson)

11.16.1 BB 9270 Conflict of Interest – Revised

A MOTION was made by Wendy Lang and seconded by Todd Lowell to approve the Consent Calendar. Motion passed by the following roll call vote: Student Representative – aye, Lowell – aye, Maben – aye, Lang – aye, Halldin – aye, Daley – aye.

12.0 <u>ACTION ITEMS – REGULAR AGENDA</u>

12.1 APPROVE 2015-16 UNAUDITED ACTUAL FINANCIAL STATEMENTS - Barbara Patterson, Deputy Superintendent, Business and Operations, presented the Board with a report on the 2015-16 Unaudited Actual Financial Statement and requested approval.

Following this a MOTION was made by Susan Halldin and seconded by Wendy Lang to accept the 2015-16 Unaudited Actual Financial Report/Statements. Motion passed unanimously.

12.2 APPROVE RESOLUTION 16-17-04 ESTABLISHING APPROPRIATION
LIMITATION (GANN) - Barbara Patterson, Deputy Superintendent, Business and Operations, requested approval of Resolution 16-17-04 establishing appropriation limitation (GANN) for the 2016-17 school year.

Following this a MOTION was made by Camille Maben and seconded by Susan Halldin to approve Resolution 16-17-04 establishing appropriation limitation (GANN) for the 2016-17 school year. Motion passed by the following roll call vote: Student Representative – aye, Lowell – aye, Maben – aye, Lang – aye, Halldin – aye, Daley – aye.

12.3 RATIFY SERVICE AGREEMENT WITH OMNI GROUP TO ADMINISTER
DISTRICT'S 403(b) DEFERRED COMPENSATION PLAN COMPLIANCE AND
COMMON REMITTANCE - Barbara Patterson, Deputy Superintendent, Business and
Operations, requested ratification of service agreement to administer District's 403(b) Deferred
Compensation Plan with OMNI Group and to authorize Deputy Superintendent, Business and
Operations, to sign related documents.

Comments: Greg Daley asked how many districts were using OMNI for these types of services. Patterson responded "over 2000 across the United States."

Following this a MOTION was made by Todd Lowell and seconded by Camille Maben to ratify service agreement with OMNI Group to administer District's 403(b) deferred compensation plan compliance and common remittance. Motion passed unanimously.

12.4 APPROVE CONTRACT FOR SUNSET RANCH ELEMENTARY SCHOOL MODULAR CLASSROOM PROJECT 2016 – Craig Rouse, Senior Director, Facilities and Operations, requested approval of contract with Landmark Construction for site work for Modular Classroom 2016 Project at Sunset Ranch Elementary School.

Following this a MOTION was made by Todd Lowell and seconded by Camille Maben to approve contract with Landmark Construction for site work for Modular Classroom 2016 Project at Sunset Ranch Elementary School. Motion passed unanimously.

13.0 **INFORMATION AND REPORTS**

13.1 EXTENDED SUMMER SCHOOL (ESY) SUMMER SCHOOL UPDATE – Kathy Pon,
Deputy Superintendent, Educational Services, Leza Davis, Elementary Summer School
Principal/Program Specialist, and Skott Hutton, Secondary Summer School Principal/Assistant
Principal, Rocklin Independent Charter Academy (RICA), shared an informational report with
Trustees on respective programs offered to students during ESY Summer School program (June
13 – July 8, 2016).

Comments: Camille Maben asked how Title 1 (T1) students were chosen for summer school. Pon stated that the District opened it to all T1 students and accepted all students who applied. Maben requested that the District consider offering a preschool bridge program for students who have had no preschool experience prior to kindergarten. Wendy Lang asked if the District offered bussing to students. Pon responded "yes." Susan Halldin shared that she visited both ESY programs during the summer and is in support of the Science, Technology, Engineering and Math (STEM) focus and the T1 student involvement. Halldin asked for the percentage of the special education students that were included in the STEM program. Davis stated that all special education teachers were invited and involved, including Special Day Class (SDC). Halldin stated the importance or pre and post testing for students as they enter and exit the summer program and requested additional testing for students at the beginning of the school year to measure success and retention of the summer school program. Wendy Lang shared that the District may look at having a "pool" of summer school teacher candidates ready to hire to help elevate some of the difficulty of hiring summer school teachers. Colleen Slattery, Assistant Superintendent Human Resources, responded "this is current practice, although some of the credentials required are very specific which adds to the hiring challenge." Lang asked staff what online courses would be offered next year to high school students and how this part of summer school will be expanded. Pon stated the District is looking closely at this and will be working to enhance on line course opportunities. More information will be provided regarding course options. Todd Lowell thanked Leza Davis and Skott Hutton for then informative report and shared concern about whether or not the learning students acquire in summer school sticks with them as they start the new school year. Lowell requested data be provided at the end of the 2016-17 school year (after summer school and at week 2 of start of new school year) to measure this. Pon responded that the MAP test would be a good tool to measure growth and staff will bring this information to Trustees in the future. Karen Huffines stated that some of the measurements of summer school can be measured this year. Stock informed Trustees, that staff will bring them data to measurements that are available in a Board Communication. Todd Lowell asked for clarification on the differences and benefits of the secondary summer math programs at RHS and WHS. Staff stated that RHS students are required to make up a minimum of 1 essential skill (a lab feel to program), while WHS students attend the full 19 days of summer school to reinforce concepts. Different philosophies, but both driven by passionate instructors looking for the best for students. Stock stated the District will be looking at data which allows the District to connect math performance from both programs and whether one program model is more effective than the other for providing what is best for students. Stock stated that the data, and whether there is a measurable difference between programs, will allow the District to align programs if needed or continue current practices.

13.2 **SCHOOL OPENING REPORT** – Superintendent Roger Stock shared that August 17, 2016, marked the beginning of the RUSD 2016-17 school year for students. Preparations and planning throughout the summer months helped ensure a smooth opening of schools. Cabinet members shared activities related to this year's school opening.

Comments: Wendy Lang indicated that the report showed Rocklin Independent Charter Academy (RICA) enrollment down. Barbara Patterson, Deputy Superintendent, Business and Operations, stated this is a typical trend for RICA at the beginning of the school year, as the site typically sees growth each month as the school year progresses. Lang also asked about the possibility of allowing families to donate their used Chomebooks to students in need. Mike Fury, Chief Technology Officer, stated that this could be an option, although the District would need to look at costs and logistics. Superintendent Stock stated that through the District's Local Control and Accountability Plan (LCAP) there are funds designated to assist students in need who don't have a computer device at home. Stock shared that the District plans to begin providing computers to those students (loan for the year) to help remove this learning barrier.

14.0 **PENDING AGENDA** – No items were placed on the pending agenda.

Board Comments: Wendy Lang requested an update on Rocklin Independent Charter Academy (RICA) and plans to increase RICA enrollment.

- 15.0 <u>CLOSED SESSION</u> President Daley adjourned the meeting to closed session at 8:40 P.M. regarding the following matters:
 - 15.1 Conference with Legal Counsel Anticipated and Existing Litigation as authorized by Government Code section 54956.9
 - 15.2 Public employee discipline/dismissal/release pursuant to Government Code section 54957
 - 15.3 Conference with Labor Negotiators as authorized by Government Code Section 54957.6
 District Representative(s): Roger Stock, Superintendent
 Kathy Pon, Deputy Superintendent, Educational Services

Barbara Patterson, Deputy Superintendent, Business and

Operations

Colleen Slattery, Assistant Superintendent Human Resources

- 15.1 Public Employee Performance Evaluation as authorized by Government Code 54957. Position: Superintendent
- 16.0 **RECONVENE TO OPEN SESSION** President Daley reconvened the meeting to open session.
- 17.0 **REPORT OF ACTION TAKEN IN CLOSED SESSION** No action was taken in Closed Session.
- 18.0 **ADJOURNMENT**—President Daley adjourned the meeting at 9:50 P.M.

Please note that additional information distributed to the Board of Trustees before or during the meeting and not included in the agenda packet can be obtained by calling the District Office at (916) 630-2230

ROCKLIN UNIFIED SCHOOL DISTRICT BOARD OF TRUSTEES

REGULAR MEETING 6:30 P.M.

ATTENDANCE SIGN-IN SHEET

Wednesday, September 7, 2016

| NAME | AFFILIATION (site name/position, parent, community organization, etc.) | CONTACT INFORMATION (email and/or phone) |
|--------------------------------------|---|--|
| Fran Arcini | Antelope Cheek | barcuri @ rocklin . KV. K US |
| Leza Davis | 70 | Idans droud rizers |
| Marti Mondell | VV/CS | ninondello sacklin XIZ |
| Cosinne Heisler | City of Rocklin | Corinne he isler @ rocklim.ca.us |
| Alyssa Long | Rocklintigh | alyssa.long@Rocklinvsd.org |
| SKOTT HUTTUN | PKA | |
| Cours Miller | 70 | |
| Ethan Mandell | City of Rocklin | ethanmonde Hagmail.com |
| Jordan Pinkham | City of Rocklin | jordan . pinkham@rocklin.ca us |
| Come D'Barr | Cobblistone Dehenby | Caobarra Quail. com |
| Sally Van Wagner | Antelope creek | Svanwagner Grocklin. K12.cg. 4 |
| Coller Crowse | RTPA | Corowe Crothkizo |
| Stan Tayle | CSEA | |
| Lori Schnell | Antelope creek | Ischnell@rocklin.K12.ca.us |
| | | |
| | | |
| Completion of any portion of this sa | ign-in sheet is voluntary and will be include | ed as part of the permanent minutes. |

CERTIFICATED/MANAGEMENT PERSONNEL REPORT

2016-17 NEW HIRES:

- 1. Mac Blate, 1.0 FTE Guidance Counselor, Whitney High School
- 2. William Keisling, 0.50 Social Science Teacher, Spring View Middle School

9/21/16 Page 1

CLASSIFIED PERSONNEL REPORT

RESIGNATIONS/RETIREMENT:

- 1. Emily Buck, Instructional Aide, Antelope Creek Elementary, Resigned, 9/1/16
- 2. Megan McChesney, Instructional Aide, Sunset Ranch Elementary, Resigned, 6/2/16
- 3. Ami Moore, Instructional Aide, Sunset Ranch Elementary, Resigned, 8/29/16
- 4. Karen Long, Nutrition Services Worker I, Cobblestone Elementary, 9/12/16
- 5. Charisse Savant, Nutrition Services Worker I, Sierra Elementary, 9/16/16

LEAVE OF ABSENCE:

NEW HIRES FOR 2016-17:

- 6. Loren Johnson, Instructional Aide, Rock Creek Elementary, 8/30/16
- 7. Marina Maloney, LVN, Rocklin High School, 8/30/16
- 8. Julie Clay, Special Ed Instructional Aide II, 3rd Street Transition, 8/30/16
- 9. Kelly Zufelt, Special Ed Instructional Aide II, Parker Whitney Elementary, 8/31/16
- 10. Donna Graham, Special Ed Instructional Aide II, Parker Whitney Elementary, 8/31/16
- 11. Michele Bruntz, Instructional Aide PE, Twin Oaks Elementary, 9/6/16
- 12. Felisa Martinez, Instructional Aide, Rocklin Elementary, actual start date 8/25/16 not 8/26/16
- 13. Mary "Beth" Cordell, Special Ed Instr. Aide I-RSP/Instr. Aide, Granite Oaks Middle School, 9/6/16
- 14. Jordan Miller, Special Ed Instructional Aide II, Parker Whitney Elementary, 9/6/16
- 15. Karla Burket, Instructional Aide, Parker Whitney Elementary, 9/19/16
- 16. Sandra Lynch, Instructional Aide, Sunset Ranch Elementary, 9/12/16
- 17. Rick Bauer, Instructional Aide PE, Rocklin Elementary, 9/12/16
- 18. Lori Barbieri, Library Aide, Granite Oaks Middle School, 9/12/16

RECLASSIFICATIONS/CHANGE IN HOURS:

19. Patricia Chatelain, Instructional Aide, Parker Whitney, Reducing Supervision, 8/17/16

DATE: 09/21/16 Page 1

ROCKLIN UNIFIED SCHOOL DISTRICT HUMAN RESOURCES

- 20. Michelle Winter, Instructional Aide, Sunset Ranch, Resigning Crossing, 8/26/16
- 21. Dionne Ching, Instructional Aide, Sunset Ranch, Resigning Crossing, 8/26/16
- 22. Cindy Brewer, Instructional Aide, Parker Whitney, Decrease in hours, 8/17/16
- 23. Angela Conduff, Instructional Aide, Parker Whitney, Increase in hours, 8/17/16
- 24. Cynthia Chisum, Library Aide, Parker Whitney, Increase in hours, 8/17/16
- 25. Heidi Dozier, Computer Center Tech I, Parker Whitney, Increase in hours, 8/17/16
- 26. Kathee Hart, Instructional Aide, Parker Whitney, Increase in hours, 8/17/16
- 27. Nicole Blackwell, Instructional Aide, Parker Whitney, Decrease in hours, 8/17/16
- 28. Andrea Mahodil, Instructional Aide, Parker Whitney, Increase in hours, 8/17/16
- 29. Angela Moniz, Instructional Aide, Parker Whitney, Increase in hours, 8/17/16
- 30. Cynthia Chisum, Instructional Aide, Parker Whitney, Increase in hours, 8/17/16
- 31. Sheryl Murphy, Instructional Aide, Parker Whitney, Increase in hours, 8/17/16
- 32. Jennifer Burke, Instructional Aide, Ruhkala Elementary, Decrease in hours, 8/17/16
- 33. Janet Ligas, School Clerk, Sunset Ranch Elementary, Increase in hours, 8/31/16
- 34. Nancy Wilson, Library Aide, Ruhkala Elementary, Decrease in hours, 8/22/16
- 35. Antonio Martinez, Groundskeeper II, Maintenance & Operations, 9/6/16
- 36. Kerry Pratt, Special Ed Instructional Aide I, Antelope Creek Elementary, 9/6/16
- 37. Rose Molinaro, Health Aide, Sunset Ranch Elementary, Increase in hours, 8/17/16
- 38. Andrea Poore, Special Ed Aide II, Granite Oaks Middle School, 8/31/16
- 39. Andrea Poore, Special Ed Aide II, Rocklin High School, 9/6/16
- 40. Michelle Mulder, Instructional Aide, Twin Oaks Elementary, Increase in hours, 8/17/16
- 41. Mary Daughters, Instructional Aide PE, Sunset Ranch Elementary, Decrease in hours, 8/31/16
- 42. Nicole Warner, Instructional Aide, Valley View Elementary, Increase in hours, 8/22/16
- 43. Lori Wilhelm, Special Ed Instructional Aide I/Instructional Aide, Parker Whitney, 9/12/16
- 44. Martha Brown, Instructional Aide, Valley View Elementary, Increase in hours, 8/22/16
- 45. Jacqueline Gonzalez, Instructional Aide, Twin Oaks Elementary, Increase in hours, 8/26/16

DATE: 09/21/16 Page 2

ROCKLIN UNIFIED SCHOOL DISTRICT HUMAN RESOURCES

46. Cachet Abedi, Instructional Aide, Twin Oaks Elementary, Increase in hours, 8/22/16

DATE: 09/21/16 Page 3

BOARD AGENDA BRIEFING

SUBJECT:

Approve Superintendent Employment Agreement Addendum

DEPARTMENT:

Office of the Assistant Superintendent - Human Resources

Background:

The Superintendent is responsible for the overall direction, coordination, and vision of the District, working at the direction of the Board of Trustees. The Superintendent Employment Agreement Addendum is being submitted to the governing board for review and approval.

Status:

The Superintendent Employment Agreement Addendum includes the following changes:

- Extends the term of the Agreement to June 30, 2020.
- Extends current practice of annual salary increase based on positive evaluation in lieu of automatic step and column increases like other employees. The annual rate is the same as other management employees' annual step and column rates.
- Revises annual contribution to tax sheltered annuity to a percentage of annual salary.

This Addendum does not result in any increase in compensation for the 2016-17 school year.

Presenter:

Colleen Slattery, Assistant Superintendent of Human Resources

Financial Impact:

Current year: N/A Future years: Funding source:

Materials/Films:

None

Other People Who Might Present:

None

Allotment of Time:

Check one of the following: [X] Consent Calendar [] Action Item [] Information Item

Packet Information:

Current Superintendent Employment Agreement, August 6, 2014 Superintendent Agreement Addendum, August 5, 2015 Superintendent Agreement Addendum, September 21, 2016

Recommendation:

Staff recommends approval of the Superintendent Agreement Addendum.

EMPLOYMENT AGREEMENT BETWEEN ROCKLIN UNIFIED SCHOOL DISTRICT AND SUPERINTENDENT

This Employment Agreement ("Agreement") is made and entered into effective as of August 6, 2014, by and between the Rocklin Unified School District, a public agency of the State of California ("District") and Roger Stock, an individual (referred to herein as "Superintendent").

WHEREAS, the District's Governing Board of Education ("Board") desires to continue the employment of Superintendent as the Superintendent of the District, and Superintendent desires to continue employment as the Superintendent of District upon the terms and conditions hereinafter set forth in this Agreement.

NOW, THEREFORE, in consideration of the foregoing and of the terms and conditions set forth herein, the parties hereto agree as follows:

1. TERM

The term of this agreement shall commence on July 1, 2014, and end June 30, 2017, for a term of three (3) years, unless terminated earlier pursuant to the provisions of this Agreement, or unless extended as provided herein or as provided by law. In the event the Board determines not to reemploy the Superintendent, the Board shall provide written notice to the Superintendent at least ninety (90) days in advance of the expiration of the term of the Agreement pursuant to Education Code section 35031.

2. SALARY

Superintendent shall be entitled to a 4% increase to his 2013/2014 base salary of \$185,000 for the 2013/2014 school year retroactive to July 1, 2013. This amount is \$7,400.00. The Superintendent's base salary shall be increased by another 4% to \$200,096 for the 2014/2015 school year, effective July 1, 2014. These increases represent the same increases given to RAPA for 2013/2014 and 2014/2015. In addition to the base salary, Superintendent shall receive a Master's Degree stipend of \$863.04 per year.

Thereafter, the Superintendent's base salary shall be increased by the same percentage increase granted to RAPA. For the 2015/2016 school year if the Superintendent receives a positive evaluation for the 2014/2015 school year his base salary will also be increased by 2.5%. Thereafter the Board reserves the right to increase the amount of base salary to be paid to the Superintendent based solely on its evaluation of his effectiveness. Salary shall be payable on the last day of each month in installments of one-twelfth of the annual salary rate for services rendered during the preceding month.

The Board reserves the right to adjust the annual salary of the Superintendent with the consent of the Superintendent. Any adjustment in salary made during the term of this

Agreement other than that specified above shall be in the form of an amendment to this Agreement.

3. DUTIES AND OBLIGATIONS

The Superintendent shall perform the duties of District Superintendent as prescribed by the laws of the State of California. In addition to the powers and duties set forth in Education Code, the Superintendent shall have the additional powers and duties set forth in Board Policy as well as the Board approved job description. The Superintendent shall also act as secretary to the Board in accordance with Education Code section 35025, exercise those powers and perform those dues set forth in Education Code section 35035, efficiently and effectively manage the programs and operations of the district, and perform such other duties and assume such other responsibilities as are assigned by the Board. Superintendent shall furnish and retain a valid administrative credential issued by the State of California for the duration of this Agreement.

<u>Personnel Matters</u>: The Superintendent shall have the responsibility of organizing, reorganizing, and arranging the administrative and supervisory staff, including instruction and business affairs, which in his judgment best serve the District. The Superintendent shall have such responsibility in all personnel matters not otherwise delegated pursuant to Board Policy, including selection, assignment, and transfer of employees, subject to approval of the Board. The Board, individually and collectively, will refer promptly all criticisms, complaints, and suggestions called to its attention to the Superintendent for study and recommendation.

Other Duties: The Superintendent shall personally or by direction: (1) review all policies adopted by the Board and make appropriate recommendations to the Board; (2) evaluate employees as provided for by California law and Board Policy; (3) advise the Board of all possible sources of funds which might be available to implement present or contemplated District programs; and (4) establish and maintain an appropriate community relations program.

4. GOALS AND OBJECTIVES

On or before May 1st of each year the Superintendent and Board shall meet to discuss and develop mutually agreed upon performance goals and objectives for the purposes of the ensuing year's evaluation. Objectives shall be based upon the duties and responsibilities of the Superintendent and the goals of the Board. Except for the initial year of this Agreement, the Superintendent shall provide the Board written notice of this deadline at least forty-five (45) days in advance each year. After the mutually agreed upon goals and objectives are developed the Superintendent shall submit a written plan for achieving the goals to the Board. The Superintendent's written plan shall be submitted by the first regular Board meeting in August, each year except for the initial year of this Agreement. The agreed upon goals and objectives, as well as any other matters the Board deems appropriate, shall form the basis for the Superintendent's evaluation.

5. EVALUATION OF SUPERINTENDENT

Each year during the term of this Agreement the Board shall complete a performance evaluation of the Superintendent. The evaluation shall be completed on or before June 1 of each year, and the Superintendent shall provide written notification to the Board on or before April 1 of each year of the need to complete the performance evaluation. As a part of the evaluation, the Board shall determine, at its discretion, whether the overall performance of the Superintendent is satisfactory or unsatisfactory. The Board shall notify the Superintendent in writing whether Superintendent has performed, in the Board's judgment, satisfactorily or unsatisfactorily. The overall evaluation will reflect the conclusions of the majority of the Board. If the Board concludes that the Superintendent's performance is unsatisfactory, the Board shall identify in writing specific areas where improvement is required and provide written recommendations for improvement.

The Board retains the exclusive right to prepare a written evaluation format to be used during the course of the Agreement. While the evaluation format remains solely within the discretion of the Board, the Board will consult with Superintendent regarding the format and will adopt the format to be used by May 1 each year.

The Board, unless otherwise agreed to in writing with the Superintendent, shall maintain the confidentiality concerning the contents of the evaluation.

6. FRINGE BENEFITS

The Superintendent shall be afforded all health and welfare benefits of employment which are granted to the certificated management employees of the District, including medical, dental, and vision insurance with a cap equal to other certificated management employees. Superintendent shall receive a retroactive increase to the District contribution toward these benefits from \$550.00/month to \$572.00/month effective July 1, 2013. Effective July 1, 2014, District will provide \$610.00 toward these benefits each month. These increases represent the same increases given to RAPA for 2013/2014 and 2014/2015. Thereafter, the District's contribution toward these benefits shall be increased by the same percentage increase granted to RAPA.

District shall provide a \$50,000 term life insurance policy through Schools Insurance Group (SIG) for the term of this Agreement.

District shall fund a long-term disability insurance policy offered through ACSA or the state disability insurance program.

District shall contribute three thousand (\$3,000) per year to a tax sheltered annuity (under section 403(b) of the Internal Revenue Code) selected by Superintendent beginning with the 2014/2015 school year.

District shall pay only its employer portion of STRS contributions and Superintendent shall pay his employee portion of STRS contributions.

Superintendent shall be entitled to twelve (12) days of sick leave (1 day per month) per year. Such leave may accumulate from year to year without limitation. One additional sick day shall be added each additional year of service, up to a maximum of eighteen (18) days.

7. MEDICAL EXAMINATION

In light of the unique nature of the professional duties of the Superintendent, the Superintendent shall have a complete medical examination not less than once every two years nor more often than once each year, unless otherwise separately authorized or directed by the Board. The Board shall be advised in writing by the physician of the continued physical and mental fitness of the Superintendent to perform his duties. All costs and expenses of said medical examination in excess of that covered by District health insurance provider shall be paid by the District.

8. EXPENSE REIMBURSEMENT

The Superintendent shall receive reimbursement for all reasonable, actual and necessary expenses incurred while performing his day-to-day duties and obligations. The Superintendent is required to have a personal automobile to conduct District business, and shall be provided a monthly stipend of six hundred fifty dollars (\$650.00) for necessary travel and mileage expenses he incurs for all travel within the District boundaries, including to attend meetings, luncheons, dinners, ceremonies, and other events as required in the official performance of the duties and responsibilities of his office. This monthly stipend shall be reported as income on the Superintendent's W-2 form and will be figured into his STRS calculations, but will not be reflected in his base salary. The Superintendent will not receive additional reimbursement for any travel and mileage expenses incurred within District boundaries. The Superintendent will be entitled to reimbursement for actual and necessary conference or meeting expenses, as well as reimbursement for all approved travel, mileage and related expenses that are incurred outside of District boundaries, in accordance with District procedures for management employees.

The Superintendent shall receive a District owned cellular phone with a data plan, a laptop computer, and an iPad for his exclusive use during the term of his employment.

9. PROFESSIONAL ACTIVITIES

The Superintendent is encouraged to attend conferences and workshops to insure his currency on educational issues and trends. Expense reimbursement will be made for all reasonable expenses incurred in connection with professional activities, workshops, education associations and other activities which endeavor to maintain the Superintendent's professional competency. Superintendent shall provide the Board with a summary of said educational activities by December 1 and June 1 of each year.

Additionally, the Superintendent's annual dues for ACSA membership will be paid by the District. The Board also encourages Superintendent to join and participate in local service organizations and, subject to prior Board approval, will reimburse Superintendent for two such memberships.

The Superintendent's membership and participation in other community and professional organizations, conventions, and committees is encouraged by the Board, but payment of dues and membership fees by the District, other than those identified above, is subject to Board.

10. WORK YEAR AND VACATION

The Superintendent shall devote his full time and efforts to his responsibilities as Superintendent and shall work two hundred twenty five (225) days per year. Each non-weekend day is considered a work day, with the exception of District-recognized holidays. Superintendent shall be entitled to 22 paid vacation days each year, increasing by 0.5 days per additional year of service, to a maximum of 25 days. Scheduling and taking of any vacation in excess of one consecutive week must be approved in advance by the Board President. Vacation days are to be taken in the year earned unless otherwise approved by the Board and in no case may the Superintendent accrue more than thirty (30) vacation days in total. Any unused vacation days, up to the maximum of thirty (30), will be paid to the Superintendent upon termination of employment with the District.

Notwithstanding the foregoing, Superintendent shall be on call to perform duties 24 hours a day, seven days a week as the only 24/7 employee of the District. Superintendent acknowledges that as a 24/7 employee, District affairs may call upon him to devote other than non-duty days as the Chief Executive Officer of the District. Accordingly, the Superintendent's compensation takes into account his status as a 24/7 employee.

11. OUTSIDE PROFESSIONAL ACTIVITIES

By prior notification to the Board, the Superintendent may consult, lecture, teach or provide other professional duties with or without compensation, provided such activities do not interfere with or conflict with the Superintendent's performance of his duties under this Agreement. Any such service or outside activities shall not harm the reputation of the District or its mission. All such service or outside activities shall be on the Superintendent's own time and will be performed as an independent contractor.

12. TERMINATION

This Agreement shall terminate upon the occurrence of any of the following events:

a. Whenever the Superintendent and District shall mutually agree to termination in writing;

- b. The Superintendent may terminate his obligations under this Agreement by giving the District at least three months (90 days) written notice in advance;
- c. Upon the death of the Superintendent;
- đ. Discharge for cause. Superintendent may be discharged for cause which will result in the immediate termination of this Agreement on the following grounds: (1) material breach of this Agreement by substantial failure to perform any specific duty set forth in this Agreement or incorporated by reference and the responsibility for the failure is within the control of the Superintendent; (2) the occurrence of any event which would justify dismissal of a tenured teacher as listed in Education Code section 44932; or (3) any fraternization (including dating and/or romantic involvement and/or and sexual relations) with any employee who reports to the Superintendent or whose terms and conditions of employment such as pay, promotions, and advancement are potentially affected by the Superintendent. Superintendent shall be provided written notice of the charges against him and shall have the right to a closed session meeting with the Board where he shall have the opportunity to respond to the charges with representation by counsel at his expense and the right to present any witnesses relevant to the alleged grounds for discharge. This meeting shall be the Superintendent's exclusive right to any hearing required by law:
- Disability or other inability to perform duties. e. Superintendent has been unable to perform all or substantially all of the Superintendent's duties due to illness or other disability for a period of three (3) consecutive months, and it is medically determined that Superintendent is permanently disabled from performing all or substantially all of the duties of the Superintendent. The determination that the Superintendent is permanently disabled shall be supported by a medical opinion. In making this determination and in order to assist the Board, the Board may, at any time the Board determines that a question exists as to the Superintendent's ability to perform, require that the Superintendent undergo a comprehensive medical examination in accordance with the provisions of paragraph 7 of this Agreement. Such examination shall occur within two weeks of the date written notice is given to the Superintendent that the Board is exercising its right to an examination as provided in this Section. If the Superintendent wishes to do so, the Superintendent may, within one week of said examination, submit a separate report made by a physician chosen by the Superintendent and concerning all or part

of the matters covered in said comprehensive medical examination. The Board, at its sole discretion, may appoint an acting superintendent during such period of disability;

f. At the sole discretion of the Board upon a determination that it is in the best interest of the District to obtain a new superintendent. Prior to exercising this option, the Board shall give the Superintendent an opportunity to meet with the Board to discuss its intentions. However, no cause need be alleged or demonstrated other than the Board's determination that such action is in the best interest of the District;

In the event the Board exercises this option, the Board shall give the Superintendent written notice of intent to unilaterally terminate this Agreement. Board shall pay the Superintendent an amount calculated by multiplying the number of months remaining on this Agreement as of the date of notice of termination by the Superintendent's monthly salary (see paragraph 2) at the time of the Board's decision. However, in no event shall the amount paid to the Superintendent exceed an amount equivalent to twelve (12) months salary. The salary owing under this provision shall be reduced by any sums the Superintendent earns for services rendered in other employment in a position of substantially equal responsibility or compensation in the field of education following termination and during the period of severance payments.

In accordance with Government Code section 53243 et seq., any cash settlement related to Superintendent's termination paid by the District, any District payments received by the Superintendent for paid leave with salary pending an investigation, or District funds provided for the Superintendent's legal criminal defense (if any) shall be fully reimbursed to the District if the Superintendent is convicted of a crime involving an abuse of his office or position.

Additionally, any payment of cash or other consideration to the Superintendent pursuant to a settlement agreement resulting from the termination of this Agreement by the Board under any subdivision of this paragraph is subject to the limitations and requirements contained in Government Code sections 53260, 53261, and 53262.

13. RENEWAL OF AGREEMENT

Beginning June 30, 2015, and by June 30 of any subsequent year, the Board may renew the Agreement for an additional one-year term, upon the same terms and conditions set forth herein, and communicate its decision to the Superintendent. Such renewal requires formal action by the Board and shall not be automatic.

14. SEEKING OTHER EMPLOYMENT

Should the Superintendent voluntarily seek employment elsewhere during the term of this Agreement or receive unsolicited offers for other employment, Superintendent shall give notice to the Board. The obligation to notify the Board shall occur at such time as the Superintendent submits a written employment application, or at such time as he may be notified of an interview, whichever occurs first. In any event, the Superintendent shall faithfully complete the entire term of this Agreement, unless the board agrees to a release of the Agreement. Failure to follow this procedure shall be deemed to constitute a substantial failure of performance under this Agreement.

15. CONFLICT OF LAWS

This Agreement shall be governed by the laws of the State of California.

16. INTEGRATION

This Agreement contains the entire agreement of the parties with respect to the subject matter hereof, and supersedes all prior negotiations, understandings or agreements. Neither of the parties has relied upon any oral or written representation or written information given to the party by any representative of the other party.

17. SEVERABILITY

If one or more of the provisions of this Agreement are hereafter declared invalid or unenforceable by judicial, legislative or administrative authority of competent jurisdiction, then the parties hereto agree that the invalidity or unenforceability of any of the provisions shall not in any way affect the validity or enforceability of any other provisions of this Agreement.

18. MODIFICATION

No change or modification of the terms or provisions of this Agreement shall be deemed valid unless set forth in writing and signed by both parties.

19. CONSTRUCTION OF AGREEMENT

This Agreement will be liberally construed to effectuate the intention of the parties with respect to the transaction described herein. In determining the meaning of, or resolving any ambiguity with respect to, any word, phrase or provision of this Agreement, neither this Agreement nor any uncertainty or ambiguity herein will be construed or resolved against either party (including the party primarily responsible for drafting and preparation of this Agreement), under any rule of construction or otherwise, it being expressly understood and agreed that the parties have participated equally or have had equal opportunity to participate in the drafting hereof.

20. WAIVER

No waiver of any default shall constitute a waiver of any other default or breach; whether of the same or other covenant or condition. No waiver, benefit, privilege, or service voluntarily given or performed by a party shall give the other party any contractual rights by custom, estoppel, or otherwise.

21. HEADINGS

The headings of sections of this Agreement have been inserted for convenience of reference only and shall not affect the interpretation of any of the provisions of this Agreement.

22. FURTHER ASSURANCES

Each of the parties hereto shall execute and deliver any and all additional papers, documents and other assurances, and shall do any and all acts and things reasonably necessary in connection with the performance of their obligations hereunder and to carry out the intent and agreements of the parties hereto.

23. ASSIGNMENT

Since this Agreement is for the employment of Superintendent and Superintendent's specific knowledge and talents, both parties acknowledge that neither party shall assign this Agreement or any interest therein. Any such attempt to assign this Agreement is null, void and of no effect.

24. COUNTERPARTS

This Agreement may be executed in any number of counterparts, each of which shall be an original, but all of which shall constitute one and the same instrument.

APPROVED AS TO FORM:

Michelle L. Cannon, Legal Counsel For Rocklin Unified School District

| IN WITNESS WHERE COME day of | F, this Agreement has been executed this |
|------------------------------|--|
| Dated: 8-6-14 | By: Todd Lowell, President Board of Trustees |
| Dated: 86/14 | By: Steve Paul, Vice President Board of Trustees |
| Dated: <u>(Au 20</u> 14 | By: Greg Daley, Clerk Board of Trustees |
| Dated: 8-6-14 | By: Camille Maben, Member |
| Dated: 8-10-14 | Board of Trustees Wendy Lang, Member Board of Trustees |
| Dated: 8-6-14 | By: Roger Stock Superintendent |
| Approved this (day of Az., | in 2014, California, by the following vote: |
| AYES: Lowell, Mabe | n, Paul, Lang, Daley |
| NOES: — | J |
| ABSTAIN: —— | |
| ABSENT: —— | Todd Lowell |
| 132506.1 10369-001 | President, Board of Trustees |

ADDENDUM TO EMPLOYMENT AGREEMENT BETWEEN THE ROCKLIN UNIFIED SCHOOL DISTRICT AND ROGER STOCK, SUPERINTENDENT

This Addendum ("Addendum") to the Employment Agreement dated August 6, 2014 ("Employment Agreement"), between the Rocklin Unified School District ("District") and Roger Stock, Superintendent ("Superintendent"), makes certain amendments, set forth below, to the Employment Agreement between the parties. The District and Superintendent agree as follows:

- 1. The term of the Employment Agreement shall be extended through June 30, 2018.
- 2. The first paragraph under Section 2 of the Employment Agreement shall be deleted in its entirety and restated to read:

The Superintendent's salary for the 2015/2016 school year shall be \$214,006. Superintendent shall also receive a Master's Degree stipend of \$938 per year. Superintendent shall receive this compensation in twelve (12) equal monthly payments.

The second paragraph of Section 2 shall be deleted in its entirety and restated to read:

Thereafter, the Superintendent's base salary shall be increased by the same percentage increase granted to RAPA. For the 2016/17 school year if the Superintendent has received a positive evaluation for the 2015/16 school year, his base salary will also be increased by 2.5%. Thereafter, the Board reserves the right to increase the amount of base salary to be paid to the Superintendent based solely on its evaluation of his effectiveness.

- 3. The first sentence in Section 4 of the Employment Agreement shall be amended to read: "On or before September 30 of each year the Superintendent and board shall meet to discuss and develop mutually agreed upon performance goals and objectives for the purposes of the current year's evaluation."
- 4. The second sentence of the first paragraph under Section 5 of the Employment Agreement shall be amended to read: "The evaluation shall be completed on or before July 31 of each year, and the Superintendent shall provide written notification to the board on or before April 1 of each year of the need to complete the performance evaluation."
- 5. In Section 8, the monthly automobile stipend in the amount of \$650.00 shall be eliminated. The first paragraph under Section 8 of the Employment Agreement shall be deleted in its entirety and restated to read:

The Superintendent shall receive reimbursement for all reasonable, actual and necessary expenses incurred while performing his day-to-day duties and obligations. The Superintendent will not be reimbursed for any travel and mileage expenses incurred within District boundaries. The Superintendent will be entitled to reimbursement for actual and necessary conference or meeting expenses, as well as reimbursement for all approved travel, mileage, and related expenses that are incurred outside of District boundaries, in accordance with District procedures for management employees.

6. This Addendum shall be effective immediately upon approval by the Governing Board.

Approved by the Governing Board of Trustees on August 05, 2015 at a regularly scheduled meeting.

Todd Lowell, Board President Rocklin Unified School District

Rogel-Stock, Superintendent Rocklin Unified School District

Greg Daley, Vice President Board of Trustees

Camille Mabea, Clerk, Board of Trustees
Rocklin Unified School District

Wendy Lang, Member, Board of Trustees Rocklin Unified School District

Susan Halldin, Member, Board of Trustees Rocklin Unified School District

ADDENDUM TO EMPLOYMENT AGREEMENT BETWEEN ROCKLIN UNIFIED SCHOOL DISTRICT AND ROGER STOCK, SUPERINTENDENT

This Addendum to the Employment Agreement dated August 6, 2014, ("Employment Agreement") and amended on August 5, 2015, between the Governing Board of the Rocklin Unified School District ("District") and Roger Stock, Superintendent ("Superintendent") ("Addendum"), reflects an agreement to amend the Employment Agreement between the parties. The District and Superintendent agree as follows:

- 1. Paragraph 1 (Term) of the Employment Agreement shall be amended so that the term of the Agreement is extended through June 30, 2020.
- 2. The second paragraph under Paragraph 2 (Salary) shall be deleted and replaced with the following language, "After completion of the 2016/2017 school year and each year thereafter, there shall be a 2.5% increase to base salary each year the Superintendent receives a positive evaluation for the previous school year."
- 3. The fourth paragraph under Paragraph 6 (Fringe Benefits) of the Employment Agreement shall be amended to delete the \$3,000 annual contribution and instead state: "Starting with the 2017/2018 school year, District shall contribute the equivalent of 2.5% of the Superintendent's base salary each year to a tax sheltered annuity (under Section 403(b) of the Internal Revenue Code) selected by Superintendent."

This Addendum shall be effective immediately upon approval by the Governing Board.

Approved by the Governing Board of Trustees on September 21, 2016 at a regularly scheduled meeting.

| Greg Daley, Board President | Roger Stock, Superintendent | |
|---|---------------------------------|--|
| Rocklin Unified School District | Rocklin Unified School District | |
| Camille Maben, Vice President, Board of Trustees Rocklin Unified School District | | |
| Susan Halldin, Clerk, Board of Trustees Rocklin Unified School District | | |
| Todd Lowell, Member, Board of Trustees Rocklin Unified School District | | |
| Wendy Lang, Member, Board of Trustees Rocklin Unified School District | | |

BOARD AGENDA BRIEFING

SUBJECT:

Approve MOU with Project IMPACT, San Joaquin County Office of Education

DEPARTMENT:

Office of the Assistant Superintendent, Human Resources

Background:

The District enters into MOUs/agreements with colleges and universities to provide internship opportunities for students enrolled in their teaching programs. Students partner with mentor supervisors to gain real-world experience with classroom instruction, observation, and curriculum planning.

Status:

The agreement between Project Impact, San Joaquin County Office of Education and the District is specifically designed to provide internship opportunities for interns. The term of this agreement will be effective September 22, 2016.

Presenter:

Colleen Slattery, Assistant Superintendent, Human Resources

Financial Impact:

Current year:

N/A

Future years:

N/A

Funding source:

N/A

Materials/Films:

None

Other People Who Might Present:

None

Allotment of Time:

Check one of the following:

[X] Consent Calendar

[] Action Item

[] Information Item

Packet Information:

Agreement with Project IMPACT, San Joaquin County Office of Education

Recommendation:

Staff recommends approval of the Agreement with Project IMPACT, San Joaquin County Office of Education.



2857 Transworld Drive Stockton, CA 95206 www.teacherscollegesj.edu (209) 468-4926



MEMORANDUM OF UNDERSTANDING CO-SPONSOR/INTERN PARTICIPATING EDUCATIONAL AGENCY AGREEMENT

Enclosed is a co-sponsor agreement for your educational agency official to sign and return. When hiring an intern, a co-sponsor agreement between an employing agency and a CA Commission on Teacher Credentialing (CCTC) approved Program Sponsor must be in place in order to comply with CCTC requirements. The Teachers College of San Joaquin (TCSJ) IMPACT Intern Credential Program is housed within the San Joaquin County Office of Education.

GENERAL GUIDELINES:

- 1) Intern programs are the result of a partnership between the institution who prepares teachers (Program Sponsor) and the employer. The district or employing agency agrees that there is a need for teachers and that certificated employees will not be displaced when hiring interns. Interns meet the NCLB definition of "highly qualified."
- 2) Interns who are admitted into the Teachers College of San Joaquin IMPACT Intern Credential Program must:
 - a) Be employed as the teacher of record in a Mild/Moderate, Moderate/Severe, Early Childhood, Multiple Subject or Single Subject classroom;
 - b) Be employed as the teacher of record in a minimum .4 FTE capacity in a face-to-face setting with the same group of students;
 - c) Provide all required documents established by the CCTC and TCSJ IMPACT Intern Program;
 - d) Be enrolled in TCSJ IMPACT Intern Program.
- 3) Pursuant to California Education Code 44321, the supervision and support of interns is the responsibility of both the Commission-approved teacher preparation program and the employer. The combination of employer-provided support and mentoring and program supervision provided to the intern must include the following:
 - a) A minimum of 144 hours of support/mentoring and supervision;
 - b) A minimum of two hours of the 144 hours of support/mentoring and supervision must be provided to an intern teacher every five instructional days;
 - c) An additional 45 hours of support/mentoring and supervision specific to meeting the needs of English learners shall be provided to an intern teacher unless the intern holds a CLAD, EL Authorization or has passed all sections of the CTEL Examination.

The responsibilities of the district or employing agency shall include the following:

- 1. Employers are responsible for ensuring that the intern they have hired is supported. Prior to an intern assuming daily teaching responsibilities, the employer must identify a peer coach/mentor or other designated individual who meets the Commission's identified criteria. Adequate supervision is provided by the peer coach/mentor or other designated individuals, one of whom must have the following minimum qualifications:
 - Valid corresponding Clear or Life credential
 - 3 years of successful teaching experience
 - EL Authorization if responsible for providing specified EL support.
 - a) Sufficient resources are to be provided including the identification of protected time for employer-provided peer coach/mentor to work with the intern within the school day including clearly defined expectations for type/frequency of support.
 - b) The employer determines the terms of employment for the peer coach/mentor and additional personnel. It is at the discretion of the employer to determine if the peer coach/mentor and/or additional personnel receive compensation and if so, compensation is the responsibility of the employer.
 - c) To meet the CCTC requirement of 144 hours of required support, the employer will ensure that the intern receives a minimum of 60 hours of support with the peer coach/mentor and/or additional personnel (if appropriate) per year. Support may include, but is not limited to weekly course planning of curriculum and assessments, coaching within the classroom, and problem-solving regarding student issues. The intern will be responsible for documenting hours received from the employing agency.
 - d) For those interns who do not already have English Language Authorization from a current California credential or passing score on an exam (CTEL), the employer will ensure that the intern receives a minimum of 20 hours of the required 45 hours required by CCTC per year related to working with English Learners.

- e) Identify an employee who will be <u>immediately available</u> to assist the intern with planning lessons that are appropriately designed and differentiated for English Learners, for assessing language needs and progress, and for support of language accessible instruction through in-classroom modeling and coaching as needed. The identified individual may be the same peer coach/mentor that is providing general support and supervision provided that the individual possesses an English learner authorization and will be immediately available to assist the intern teacher in working with English learners.
- 2. Assigning a representative (e.g. Assistant Superintendent or site Principal) to act as a contact person to the TCSJ IMPACT Intern Program.
- 3. Providing representation at all Consortium meetings.
- 4. Assigning the intern candidate to an area authorized by the credential sought and giving an assignment such that she/he will be able to attend classes and complete the requirements of the TCSJ IMPACT intern program. To the extent possible and in accordance with the educational agency bargaining unit guidelines, the educational agency agrees to assign minimal extra/co curricular activities to the intern (e.g. coaching, newspaper, yearbook, etc.) in order to attend classes on time and complete program requirements.
- 5. Selecting a Peer Coach/Mentor
 - Assigning a peer coach/mentor, whenever possible, from the same site and/or with a corresponding credential with English Learner Authorization;
 - b) Assigning a peer coach/mentor in a timely way, preferable before the school year begins;
 - Providing any substitute release time to train the peer coach/mentor and for the peer coach to conduct observations if needed.
- 6. Honoring the confidentiality between the intern and peer coach/mentor while monitoring the contact and effectiveness of the peer coach/mentor.
- Addressing issues regarding a peer coach/mentor in a timely way and having a plan for intervention or reassignment, if necessary.
- 8. Allowing, after parent permission is granted, the practicum supervisor to observe Education Specialist candidates during an IEP meeting, or falling that, to debrief with a participating educational agency administrator who was present at a recent IEP meeting conducted by the candidate.
- Acknowledging that candidates will pay tuition/fees during their enrolment in the program and if appropriate, the employer
 will assist the TCSJ IMPACT Intern Program Student Account's office to establish monthly payroll deduction of tuition for the
 intern. Credential recommendations cannot be made if the candidate is not in "good financial standing".
- 10. Responding to requests for evaluation data as requested by the CCTC and TCSJ IMPACT Intern Program, including survey completion, demographic and/or retention information.
- Identifying an appropriate Practicum Supervisor and assuming all expenses related to the position if the IMPACT Intern program is unable to provide a Practicum Supervisor due to distance or any unforeseen circumstance.
- 12. The employing agency, with the exception of charter schools, will have on file a statement regarding its inability to fill the necessary position/s with certificated employees for which this intern credential is being implemented. In addition, the employing agency will make every effort to ensure that if the intern is placed in a high priority school (e.g. Decile 1, 2 or 3) the percentage of teacher interns in that school is not higher than the district wide average of teacher interns at a school in that year.
- 13. Acknowledging that the credential recommendation is jointly made between the educational agency and the TCSJ IMPACT intern program and that employment decision, such as continuing employment and tenure decisions, are separate from credentialing decisions. In the instance when the employing agency, for whatever reason, no longer employs an intern candidate, the program will make the recommendation for the appropriate credential if the candidate has successfully completed the intern program.
- 14. Acknowledging that should a candidate not fulfill the completion requirements of the TCSJ IMPACT intern credential program including timely payment of tuition, the program may drop the candidate, thereby creating employment issues for the educational agency. However, program personnel will consult with appropriate educational agency staff and the candidate prior to this decision.
- 15. Recognizing units earned in the program and compensating the candidate in the manner normally provided to all educational agency teachers.

16. If appropriate, the employer will assist the IMPACT Intern Program Student Account's office to establish monthly payroll deduction of tuition for the intern.

The responsibilities of the Program Sponsor, Teachers College of San Joaquin IMPACT Intern Program (San Joaquin County Office of Education), shall include the following:

- 1. Identification and assignment of a Practicum Supervisor and allocation of additional personnel if needed to provide on-site support for the intern.
 - a) The Practicum Supervisor and additional personnel working with the intern should possess a Clear or Life Credential in the same area as the intern, have a minimum of three years of successful teaching experience, and have English Language Authorization.
 - b) The Program Sponsor will provide appropriate orientation and training for the Practicum Supervisor and peer coach/mentor including but not limited to characteristics of coaching, time and frequency of visitations, and process for documenting observations and evaluation of intern.
 - c) The Program Sponsor will provide opportunities to fulfill the remaining 144 hours of support needed per year.
 - d) For those interns who do not already have English Language Authorization from a current California credential or passing score on an exam (CTEL), the <u>Program Sponsor will provide opportunities to fulfill the remaining 45 hours of support needed per year specific to the needs of English Learners</u>.
- 2. Establishing effective and on-going communication with employing agency and IMPACT Intern personnel (e.g. Practicum Supervisor, Program Evaluator, Registrar, President) as appropriate to ensure a successful teaching experience for the intern.
- 3. Responsible for providing the intern with procedures to document and monitor the CCTC required hours of mentoring and support from the employer and TCSJ IMPACT Intern Program.
- 4. Providing all CCTC required coursework for the Preliminary Credential and assistance with questions or issues in regard to credentialing.

TO BE COMPLETED BY EMPLOYING AGENCY:

U.S. mail: P.O. Box 213030 Stockton, CA 95213-9030

| Type of Education | onal Agency: | | | |
|--|---------------------------|---------------------------------------|--|---|
| СОЕ | ☑ District | ☐ Charter | CDS Code (7 or 14 digits): | - |
| Name of Agency: | Rocklin Unit | fied School Dis | strict | |
| | | | , Rocklin, CA 95677 | |
| Contact Person: | ***** | | | - |
| Telephone: | | | | |
| sponsors: | | | tional agency has agreed to the conditions of the MO | |
| Name of Approvi | ng Official: | · · · · · · · · · · · · · · · · · · · | | |
| Position/Title: _ | | | | |
| Signature of App | roving Official: _ | | Date: | |
| Signature of Educ | cational Agency | Board President (o | optional):Date: | |
| Signature of TCS | President: | | Date: | |
| Please complete Judene Violante Email: <u>jviolante</u> Fax: 209.468.91 | e <u>@sjcoe.net</u> or | or information (T | YPE or PRINT) and return the entire document to: | |

Candidates will not be admitted to the Teachers College of San Joaquin IMPACT Intern Credential Program without a current MOU from the sponsoring educational agency on file.

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BOARD AGENDA BRIEFING

SUBJECT: Approval of Resolution 16-17-05 – A Resolution Approving Listed Teachers to Teach

Specified Courses Outside Their Credential Authorizations in Departmentalized

Setting per Ed. Code Sections 44258.3, 44263, and 44256(b).

DEPARTMENT: Office of the Assistant Superintendent, Human Resources

Background:

The governing board of a school district may authorize the holder of a teaching credential to serve by resolution of the governing board and with the consent of the teacher in a departmentalized class if specific requirements of the appropriate Education Code Section have been met. The teachers listed on the attached chart are all teaching courses outside the authorizations on their credentials and all teachers listed currently hold valid teaching credentials in other subject areas.

Status:

Staff is presenting for approval Resolution 16-17-05 — Approving teachers listed in the attached resolution to teach outside their credential authorizations in a departmentalized setting.

Presenter:

Colleen Slattery, Assistant Superintendent, Human Resources

Financial Impact:

Current year: N/A Future years: N/A

Funding source: N/A

Materials/Films:

None

Other People Who Might Present:

None

Allotment of Time:

Check one of the following: [X] Consent Calendar [] Action Item

Packet Information:

Resolution 16-17-05

Recommendation:

Staff recommends approval of Resolution 16-17-05 – A Resolution Approving Listed Teachers to Teach Specified Courses Outside Their Credential Authorizations in a Departmentalized Setting per Ed. Code Sections 44258.3, 44263, and 44256(b).

RESOLUTION 16-17-05 BEFORE THE BOARD OF TRUSTEES OF THE ROCKLIN UNIFIED SCHOOL DISTRICT

In the Matter of: A RESOLUTION APPROVING THE ASSIGNMENT OF LISTED TEACHERS TO TEACH SPECIFIED COURSES OUTSIDE THEIR CREDENTIAL AUTHORIZATIONS PER EDUCATION CODE SECTIONS 44258.3, 44263, and 44256(b)

The following RESOLUTION was duly adopted by the Board of Trustees of the Rocklin Unified School District at a meeting held on the 21st day of September 2016 by the following vote on roll call:

| | AYES: | | | | | | | | |
|-----------------|------------|-------------|---------|---------------|---------|------------|------------|-------------|---------|
| | NOES: | | | | | | | | |
| | ABSENT | Γ: | | | | | | | |
| Signed and ap | proved by | me after it | ts pass | sage. | | | | | |
| President, Boa | rd of Trus | tees | | | | | | | |
| ATTEST: | | | | | | | | | |
| | | | | ············· | | | | | |
| Clerk, Board of | Trustees | | | | | | | | |
| WHER | EAS, all | teachers | must | possess | a valid | California | credential | authorizing | service |

WHEREAS, all teachers must possess a valid California credential authorizing service in assigned area;

WHEREAS, California Education Code Sections 44258.3, 44263, and 44256(b) allow the holder of a valid teaching credential to teach in another subject area provided he/she consents to such assignment, the teacher has met the requirement for the specific Education Code Section, and the assignment is approved by the Board of Trustees;

WHEREAS, upon approval of this Resolution, the District and the listed employees will have met all requirements; and

NOW, THEREFORE, BE IT RESOLVED, that the ROCKLIN UNIFIED SCHOOL DISTRICT, at a meeting held on August 5, 2015, hereby approves the assignment of listed teachers to teach specified courses outside their credential authorizations per Education Code Sections 44258.3, 44263, and 44256(b) for the 2015-16 school year.

Education Code Section 44258.3

Allows the holder of a teaching credential to teach departmentalized classes, irrespective of the designations on their teaching credentials, as long as the teacher's competence is verified.

The following teachers have met this requirement:

| Teacher | Current Credential | Course Being Taught | School |
|------------------------|--|---------------------------------|----------------------------|
| Armas, Jennifer | Single Subject: Health Science | Driver's Education | Whitney High |
| Brown, Cynthia | Multiple Subject | VAPA | Sierra |
| Crowe, Colleen | Single Subject: Government | Economics | Rocklin High |
| Donohue, Linda | Multiple Subject | VAPA | Parker Whitney/Cobblestone |
| Dorchak, Robert | Single Subject: PE, Health Science, | Driver's Education | Whitney High |
| | Science: Geological & Geosciences, | | • |
| | Social Science | | |
| Evers, Joanne | Single Subject: Art; Multiple Subject | VAPA | Twin Oaks |
| Federico, Susan | Multiple Subject w/SA Art | VAPA | Rock Creek/Sunset Ranch |
| Fix, Darren | Single Subject: Life Science | Physical Science | Spring View MS |
| Florence, Leah | Single Subject: Art | VAPA | Breen |
| Grizey, Andrea | Multiple Subject w/SA Art, English, Math, | VAPA | Ruhkala/Valley View |
| | Science | | • |
| Hanosh, Joshua | Single Subject: Foundational-Level Math | Computer Science | Spring View MS |
| Henry, Jennifer | Single Subject: Health | Driver's Education | Whitney High |
| Kacalek-Brown, Lyndsey | Multiple Subject w/SA Health Science, PE, | Driver's Education | Rocklin High School |
| | Home Economics | | _ |
| Labrot, Larry | Multiple Subject | Photography | Whitney High |
| McCabe, Tlffany | Single Subject: Art; Intro English | VAPA | Rocklin Elementary/Ruhkala |
| Moon, Gina | Multiple Subject w/SA Art | VAPA | Breen/Cobblestone |
| Nash, Jennifer | Multiple Subject w/SA Art | VAPA | Sunset Ranch/Breen |
| Nichols, Sarah | Single Subject: English | Graphic Communications, | Whitney High |
| | | Photography, Mass Media | |
| Parker, Daniel | Single Subject: Health Science, Social Science | Driver's Education | Whitney High |
| Rader, Karen | Multiple Subject w/SA Drama | VAPA | Antelope Creek/Rock Creek |
| Rubalcaba, Marc | Single Subject: PE, Intro Health Science | Driver's Education | Whitney High |
| Sturgeon, Eric | Single Subject: PE, Psychology | Driver's Education, Family Life | Rocklin High |
| Wagner, Michael | Single Subject: Health | Driver's Education | Rocklin High |
| Zungri, Kathy | Single Subject: Life Science | History | Spring View MS |

Education Code 44256(b)

Allows the holder of a multiple subject credential to teach any subject in departmentalized classes below grade 9 if the teacher has completed twelve semester units, or six upper division or graduate semester units of course work at an accredited institution, in the subject to be taught.

The following teachers have met this requirement:

| Teacher | Credential Held | Subject Taught | School |
|-------------------|-------------------------------|----------------|-------------|
| Onorato, Patricia | Multiple Subject w/SA English | History | Spring View |

Education Code 44263

Allows the holder of a teaching credential to serve in a departmentalized class if the teacher has completed eighteen semester units of course work, or nine semester units of upper division or graduate course work, in the subject to be taught.

The following teachers have met this requirement:

| Teacher | Credential Held | Subject Taught | School |
|----------------|--|----------------|--------------|
| Carlson, Brent | Single Subject: Foreign Language (Spanish) | French | Rocklin High |

Resolution 16-17-05 Page 3 of 3

^{*}At-Risk Students include English Learners, identified Title I students, and other students needing academic support.

ROCKLIN UNIFIED SCHOOL DISTRICT

BOARD AGENDA BRIEFING

SUBJECT: Approve Purchase of Citrix Maintenance/Support 5-Year Agreement

DEPARTMENT: Office of the Chief Technology Officer, Technology Services

Background:

Licensing and support for Citrix software is renewed by the District annually. Citrix is a server based technology that is used to deliver Windows programs and applications to all district PCs. Citrix has recently changed licensing models available to its education customers, using a similar method as other major software vendors. This newer "Campus" model calculates annual licensing based on a staff FTE formula instead of per device/user. Citrix software licensing costs for the District have been \$73,500 annually for the past four fiscal years.

Status:

The proposed multi-year agreement provides many benefits compared to the traditional licensing model:

- 1) Reduced costs of \$196,833 over the next 5 years;
- 2) Access to enhanced "platinum" versions of the software, previously cost prohibitive, will improve responsiveness when performance issues are reported in our classrooms;
- 3) Provides bundled training to our Systems Engineers, a \$12,000 value.

This new agreement is for a 5-year term. In lieu of an up-front lump sum payment, Citrix offers an option for three annual payments using available zero percent interest financing though EverBank Commercial Finance, Inc. There are no payments required in years 4 and 5.

A breakdown of costs and savings are as follows:

| Fiscal Year | Annual Payment | Savings vs. Current Model | Cumulative Savings |
|-------------|-------------------|---------------------------|-----------------------|
| 2016-2017 | \$56,888.79 | \$16,611 | \$16,611 |
| 2017-2018 | \$56,888.79 | \$16,611 | \$33,222 |
| 2018-2019 | \$56,888.79 | \$16,611 | \$49,833 |
| 2019-2020 | \$0 | \$73,500 | \$123,333 |
| 2020-2021 | \$0 | \$73,500 | \$196,833 |

Presenter:

Mike Fury, Chief Technology Officer

Financial Impact:

Current year: \$56,888.79;

Future years: \$56,888.79 2017-18; \$56,888.79 2018-19

5 year Total Cost of Ownership (TCO) estimated savings of \$196,833, see table above

Funding source: General Fund (01)

Materials/Films: None

Other People Who Might Be Present:

Barbara Patterson, Deputy Superintendent Business & Operations

Allotment of Time:

Check one of the following: [X] Consent Calendar [] Action Item [] Information Item

Packet Information:

5 Year Campus-wide Support/Maintenance Quote, Payment Plan/Purchase Agreement, Addendum to Agreement

Recommendation: Staff recommends authorization to proceed with the proposed purchase agreement.



31-Aug-16 01214905v1.0

Rocklin Unified | Citrix | XenDesktop Platinum Campus

<u>To:</u> Mike Fury Rocklin Unified

Phone:

Email: mfury@rocklin.k12.ca.us

Billing Address:

2615 Sierra Meadows Dr. Rocklin, California 95677 Cliff Roberts Epic Machines, Inc.

Phone: 510-506-0407 Cliff@epicmachines.com

Address:

From:

230 California St, suite 405 San Francisco, CA 94111

Terms: Net 20

| QTY | PART NUMBER | DESCRIPTION | UNIT PRICE | EXTENDED PRICE |
|------------|--|--|--|---|
| 722 722 | ix XenDesk 3014188-ED 4040358-ED 3012340-ED | top Platinum Campus-wide License - 5 Year Support/Maintenance Citrix XenDesktop Platinum Edition Campus-wide User License - 5 Year Citrix XenDesktop Platinum Edition Campus-wide User License Software Maintenance 5 Year Citrix ShareFile Enterprise Edition (0GB Storage) Campus Wide Annual - 5 years 5-Day Instructor-Led Training Course (totaling 2 youchers) | \$133.80 \$31.22 \$71.36 \$0.00 | \$96,603.60 \$22,540.84 \$51,521.92 |
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| | a design | And the state of t | | |
| | 1 2 - 170g | the second of th | | |
| | | | | 17. ± 996 |
| | Yearl | y Cost from Citrix Financial Solutions (Based off 3 Payments for 3-Years @ 0% | Total Cost: Interest): | |

This document and all information pertaining to this transaction are considered confidential.

This confidential information is solely intended for the person and company named above.

Abbreviated Terms and Conditions:

Printed Name:

- * This quote is valid for 15 days and subject to revision if/when vendor's prices go up.
- * Invoices are generated when product is shipped from third party vendor.
- * Customer agrees to pay a late fee of 18% per annum for any past due balance.

This quote, if accepted and signed by an authorized officer of the Company becomes a Purchase Order.

| Signature: | | PO# | |
|------------|--|-----|--|
| | The second secon | | |

PAYMENT PLAN AGREEMENT # 9132016

Customer: Rocklin Unified School District Address: 2615 Sierra Meadows Drive

Rocklin, CA 95677 Citrix Systems Inc

Vendor:

Billing Contact:

Address:

Value Added Reseller ("VAR"): Epic Machines

Products Included: Citrix products and services as described on Quote # 01214405v1.0

This Payment Plan Agreement ("PPA") is made effective as of 9/22/2016 between the Customer named above ("Customer") and EverBank Commercial Finance, Inc. ("Payee"), with its principal place of business at 10 Waterview Blvd, Parsippany, NJ 07054 (together with its successors and assigns, "Payee") with respect to the following facts: Customer and Citrix Systems Inc ("Vendor") have entered into a License Agreement (such agreement and any Addenda, Amendments, Quotes, and Schedules attached thereto, are collectively referred to as the "Agreement"), in connection with the licensing of certain software products ("Licensed Software"), and services to Customer. Pursuant to the Agreement, Customer is obligated to pay Vendor and/or VAR the total fees described below ("Fees"). Payee and Customer have agreed that instead of Customer making the payments as described in the Agreement, Payee shall satisfy Customer's payment obligation of the Fees payable to Vendor and/or VAR in connection with the Agreement, and Customer shall make installment payments ("Payment Amounts") to Payee as set forth in the Payment Schedule below.

- 1. FEES: The Fees set forth in the Agreement to be included herein consist of a total of \$170,666.36 in Licensed Software and services. In consideration of the agreement of Payee to pay the Fees to Vendor and/or VAR, Customer hereby agrees to pay the Payment Amounts to Payee on an installment basis in accordance with the Payment Schedule set forth below.
- 2. PAYMENT SCHEDULE: Customer shall pay the Payment Amounts in accordance with the following schedule with each Payment Amount due and payable on the Due Date indicated below.

\$56,888.79 due October 15, 2016 (not including sales tax) \$56,888.79 due August 1, 2017 (not including sales tax) \$56,888.78 due August 1, 2018 (not including sales tax)

3. OBLIGATIONS ABSOLUTE: Upon payment by Payee to Vendor and/or VAR, to satisfy Customer's payment obligation of the Fees payable to Vendor and/or VAR as described above, Customer's obligation to remit Payment Amounts to Payee, in accordance with the Payment Schedule set forth above shall be absolute, unconditional, noncancelable, and nonrefundable, and shall not be subject to any abatement, set-off, claim, counterclaim, adjustment, reduction, or defense that Customer may have arising out of or relating to the Agreement, the Licensed Software or otherwise for any reason whatsoever, including, but not limited to termination of the Agreement or any change in, update to or transfer of the Licensed Software. If full payment of each Payment Amount and other amounts due and payable is not received by Payee within 10 days of the Due Date set forth above, Customer agrees to pay to Payee interest on the overdue amount at the lesser of 1.5% per month or the maximum rate allowed by applicable law.

Customer agrees that Payee shall not assume any of Vendor's obligations to Customer under the Agreement. Customer shall make any claims under the Agreement solely against Vendor, but shall nevertheless pay Payee all amounts due and payable under this PPA. Except with respect to the Payment Amounts, Vendor retains all other rights and remedies against Customer.

4. ASSIGNMENT: Customer shall not transfer or assign any of Customer's rights or obligations under this PPA without Payee's prior written consent.

Customer hereby consents to Payee's assignment of Payee's rights and interests in and to all or a portion of the Payment Amounts set forth above to a third-party. Customer agrees not to assert against such third-party assignee any claim, defense or set-off that Customer may have against Payee.

5. DEFAULT, RIGHTS AND REMEDIES: In the event (a) Customer fails to pay, when due, any Payment Amount on the Due Date set forth above, and such default shall continue for a period of thirty (30) days; or (b) Customer materially breaches or terminates the Agreement, then any and all Payment Amounts and all other amounts due hereunder and scheduled to become due hereunder shall become immediately due and payable by Customer, without demand or notice. In the event Payee shall institute any action for the enforcement of the collection of the Payment Amounts, there shall be immediately due from Customer, in addition to the unpaid Payment Amounts all costs and expenses of such action, including reasonable attorney's fees. No failure or delay on the part of Pavee to exercise any right or remedy hereunder shall operate as a waiver thereof. All remedies are cumulative and not exclusive.

This PPA constitutes the entire agreement regarding the subject matter herein between Customer and Payee and shall supersede any inconsistent terms set forth in the Agreement and all prior oral and written understandings. No term or provision of this PPA may be amended, waived, discharged, or terminated except by a written instrument signed by both Payee and Customer. Except as provided above, the terms and conditions of the Agreement remain in full force and effect. This PPA shall be governed by the laws of the State of New Jersey and shall be deemed executed in this state as of the effective date set forth above.

6. COPY OF CUSTOMER SIGNATURE: NON-ORIGINAL SIGNATURE: A fax, electronically-transmitted or other non-original Customer-signed version of this Agreement, when received by Payee, shall be binding on Customer for all purposes as if originally signed by Customer. Customer agrees that the only version of the PPA that is the original, for all purposes, is the version containing the Customer's original, faxed, electronically-transmitted or other non-original signature and the Payee's signature.

| Executed by Customer: Rocklin Unified School District | Executed by Payee: EverBank Commercial Finance, Inc. |
|---|--|
| Ву: | Ву: |
| Name: | Name: |
| Title: | Title: |

CERTIFICATION OF INCUMBENCY

| | 10 Payment Plan Agreement dated ("PPA") |
|---------------------------------|--|
| betwee | en EverBank Commercial Finance, Inc. ("Payee") and Rocklin Unified School District ("Customer") |
| the undersigned herein has full | ed, hereby certifies to EverBank Commercial Finance, Inc. ("Payee"), its successors and assigns, that (a) dis a Corporate Officer or Authorized Representative of Customer, (b) the signatory on the PPA referenced right, capacity and power and is duly authorized by all requisite corporate action to execute, deliver and to the foregoing PPA and (c) that the signature appearing on the PPA is in fact the signature of the person |
| Dated this | day of, 2016. |
| Signed: | * |
| Printed Name: | |
| Title: | |
| | ignator on Payment Plan Agreement and signatory on Certification of Incumbency different authorized signatories. |

ADDENDUM TO AGREEMENT

AGREEMENT NUMBER: 9132016

CUSTOMER NAME: Rocklin Unified School District

CUSTOMER ADDRESS: 2615 Sierra Meadows Drive; Rocklin, CA 95677

This Addendum supplements the provisions of the Payment Plan Agreement Number specified above ("Agreement"). You and We make this Addendum an integral part of the Agreement. Capitalized terms used in this Addendum that are not defined will have the meanings specified in the Agreement. If there is any conflict between the Agreement and this Addendum, then this Addendum will control and prevail.

- 1. **Funding Intent.** You reasonably believe that funds can be obtained sufficient to make all Annual Payments and other payments during the term of this Agreement. You affirm that funds to pay Annual Payments and other payments under this Agreement are available for Your current fiscal year. You and We agree that Your obligation to make Annual Payments under this Agreement will be Your current expense and will not be interpreted to be a debt in violation of applicable law or constitutional limitations or requirements. Nothing contained in this Agreement will be interpreted as a pledge of Your general tax revenues, funds or moneys.
- 2. **Use of Product**. The Products will be operated and controlled by You and will be used for essential government purposes and will be essential for the term of this Agreement.
- 3. **Signatures**. You warrant You have taken the necessary steps; including any legal bid requirements under applicable law to arrange for acquisition of the Product; the approval and execution has been in accordance with all applicable open meeting laws; and that a resolution of the governing body of Customer authorizing execution of the Agreement has been duly adopted and remains in full force and effect.
- 4. **Non-Appropriation of Funds.** If sufficient funds are not appropriated and budgeted by Your governing body in any fiscal year for Annual Payments or other payments due under this Agreement, this Agreement will terminate as of the last day of Your fiscal year for which funds for Annual Payments are available. You will give Us written notice within fifteen (15) days of the occurrence of such non-appropriation. Such termination is without any expense or penalty, except for the portions of the Annual Payments and those expenses associated with Your return of the Product in accordance with Section 3 of this Agreement for which funds have been budgeted and appropriated or are otherwise legally available. You agree that, to the extent permitted by law, (x) You will not terminate this Agreement if any funds are appropriated by You or to You for the acquisition or use of product or services performing similar functions to the Product during Your fiscal year in which such termination would occur and (y) You will not spend or commit funds for the acquisition or use of product or services performing functions similar to the Product until the fiscal year following the fiscal year for which funds were first not available for the Annual Payments.

All other terms and conditions of the Agreement shall remain in full force and effect.

| EVERBANK COMMERCIAL FINANCE, INC. | Rocklin Unified School District | |
|-----------------------------------|---------------------------------|--|
| Payee | Customer | |
| X | X | |
| Authorized Signature | Authorized Signature | |
| Print Name and Title | Print Name and Title | |
| Date | Date | |

ROCKLIN UNIFIED SCHOOL DISTRICT

BOARD AGENDA BRIEFING

SUBJECT:

Approve Opening of New Business Account for Ruhkala &

Parker Whitney Elementary

DEPARTMENT:

Office of the Deputy Superintendent, Business & Operations

Background:

Prudent business practices dictate that all banking and account changes are brought to the Board for approval. While changing "signers" to the Bank of America accounts for Ruhkala & Parker Whitney Elementary Schools due to the hiring of a new principal, it was discovered the bank incorrectly opened the accounts as personal accounts instead of business accounts ten years ago. In order for the account to be changed to business accounts, the personal accounts will be closed and new business accounts will be opened. Staff has reviewed all other school ASB accounts and they have properly been set up as business accounts.

Status:

Accounts to be closed with Bank of America:

Ruhkala Checking Account
Parker Whitney Checking Account

Acct # - 0111

Acct# -2566

Accounts to be opened with Bank of America

Ruhkala Checking Account

Acct # - 1893

Parker Whitney Checking Account

Acct# - 1880

Presenter:

Barbara Patterson, Deputy Superintendent, Business & Operations

Financial Impact:

Current year:

N/A N/A

Future years: Funding source:

N/A

Materials/Films:

None

Other People Who Might Be Present:

None

Allotment of Time:

Check one of the following: [X] Consent Calendar [] Action Item [] Information Item

Packet Information:

None

Recommendation:

Staff recommends the Board authorize opening new business accounts at the Bank of America branch at Sunset Park.

ROCKLIN UNIFIED SCHOOL DISTRICT

BOARD AGENDA BRIEFING

| SUBJECT: | Approve Amended Southern Placer School Transportation Authority Agreement |
|--|--|
| DEPARTMENT: | Office of the Deputy Superintendent of Business & Operations |
| Background: | |
| District and the Rock | School Transportation Authority was formed in 1985 between the Eureka Union School lin Unified School District for the purpose of school bus maintenance and the acquisition o more closely align with the current role of the JPA, staff has worked with legal counsel agreement. |
| Status: | |
| Eureka USD and the | wed and approved the amended agreement at their September 7, 2016. Both the Rocklin USD's board of trustees will need to approve the amended agreement to put nded agreement will then be filed with the Secretary of State. |
| Presenter: | |
| Barbara Patterson, D | eputy Superintendent of Business & Operations |
| Financial Impact: Current year: Future years: Funding source: | N/A N/A N/A |
| Materials/Films: | |
| None | |
| Other People Who I | Might Be Present: |
| None | |
| Allotment of Time: | |
| Check one of the following | owing: [X] Consent Calendar [] Action Item [] Information Item |
| Packet Information: | |
| A copy of the amend | ed agreement. |
| Recommendation: | |

Staff recommends approval of the amended Southern Placer School Transportation Authority Agreement.

AMENDED SOUTHERN PLACER SCHOOL TRANSPORTATION AUTHORITY AGREEMENT

An amended version of a joint exercise of powers agreement between the EUREKA UNION SCHOOL DISTRICT, and the ROCKLIN UNIFIED SCHOOL DISTRICT for school bus maintenance, the acquisition of school facilities and other authorized purposes.

The EUREKA UNION SCHOOL DISTRICT, hereinafter referred to as "EUREKA", and the ROCKLIN UNIFIED SCHOOL DISTRICT, hereinafter referred to as "ROCKLIN", have previously entered into the Southern Placer School Transportation Authority Agreement dated October 2, 1985 (the "Agreement").

WITNESSETH:

WHEREAS, Government Code §§ 6500 et seq., known as the "Joint Powers Act" along with Education Code §§ 39800, et seq., authorize the Parties hereto among other things, to provide for the transportation of pupils to and from school and to acquire school facilities; and

WHEREAS, the Parties hereto have determined that a joint facility should be established for the purpose of providing maintenance and repairs to school busses owned and operated by the Parties hereto; and for the further purpose of jointly acquiring school facilities.

NOW, THEREFORE, the Parties hereto, for and in consideration of the mutual promises and agreements herein contained, agree as follows:

1. **DEFINITIONS**

Unless the content otherwise requires, the following terms shall have the following meanings:

"Authority" shall mean the SOUTHERN PLACER SCHOOL TRANSPORTATION AGENCY.

"Treasurer" shall mean the TREASURER OF PLACER COUNTY.

"Auditor" shall mean the AUDITOR OF PLACER COUNTY.

"Finance Officer" shall mean the officer who has charge of and access to the funds and property of the Authority as further provided for at paragraph 9 below.

2. PURPOSE

This Amended Agreement is made pursuant to the provisions of, §§ 39800 et seq. of the Education Code and §§ 6500 et seq., of the Government Code to provide for the transportation of pupils by the upkeep, maintenance and repair of vehicles owned by the Parties hereto, for the purpose of acquiring school sites and/or facilities by purchase, lease, lease/purchase, dedication, grant application or other means for the sale, lease, lease/purchase, dedication, conveyance or otherwise to the Parties hereto and/or other Placer County School Districts and for such other purposes as are consistent with the terms and conditions set forth herein.

3. CREATION OF AUTHORITY

There has previously been created an agency known as SOUTHERN PLACER SCHOOL TRANSPORTATION AUTHORITY and the Authority is a public entity separate from the Parties hereto.

4. TERM

The term of this Amended Agreement shall commence upon the execution and approval by the Parties hereto and shall terminate on such future date as the Parties shall determine, subject to the terms and conditions herein.

5. **POWERS**

In addition to any other powers set forth herein, the Authority shall have the power to acquire real property by purchase, lease or otherwise, to acquire, construct or cause to be constructed and to maintain and operate schools and school facilities and facilities for the repair and maintenance of school busses and other vehicles. The Authority is hereby authorized in its own name to do all that is necessary for the exercise of said powers, including but not limited to any or all of the following:

- a. To make and enter into contracts.
- b. To employ agents and employees.
- c. To acquire, construct, manage, maintain and operate school sites, schools, school facilities, administrative facilities, transportation facilities, warehouse facilities and any other building, work or improvement.
- d. To acquire, hold and dispose of real and/or personal property.
- e. To apply for and accept grants for the construction of school facilities from the office of Local Assistance or any other State or Federal agency.
- f. To establish, operate, construct and maintain facilities and/or services authorized by the Mello-Roos Community Facilities Act of 1982, commencing with Governing Code § 53311 to the extent and the manner provided by law.
- g. To purchase all necessary tools, parts and supplies.

- h. To purchase, lease/purchase or lease school facilities for sale, lease, conveyance, dedication or otherwise to the Parties to this agreement or other school districts within Placer County.
- To incur debts, liabilities and obligations which do not constitute a debt, liability or obligation of the Parties hereto.
- j. To sue and be sued in its own name.
- k. To enter into such agreements or other obligations as are consistent with the terms and conditions set forth herein.
- To engage in such other activities and operations to carry out the purposes and responsibilities of the Authority as provided for herein.

Such powers shall be exercised subject only to such restrictions upon the manner of exercising such powers as are imposed upon school districts in the exercise of similar powers as provided by § 6509 of the Government Code.

6. TERMINATION OF POWERS

The Authority shall continue to exercise the powers herein conferred upon it until the termination of this Amended Agreement as provided for at paragraph 4 above.

7. **BOARD OF DIRECTORS**

The Authority shall be administered by a Board of Directors which shall consist of six (6) members each serving in his or her individual capacity as a member of the Board of Directors of the Authority.

a. Selection

EUREKA shall take action at any time it is determined to be necessary to appoint a new director so as to maintain at all times three (3) directors on the Board of Directors appointed by EUREKA.

ROCKLIN shall take action at any time it is determined to be necessary to appoint a new director so as to maintain at all times three (3) directors on the Board of Directors appointed by ROCKLIN.

b. Qualifications

Each of the Parties hereto shall appoint its chief administrative officer or his or her designee to serve as a director. The other director(s) shall be members of the governing board or officers or employees of the appointing party.

c. Compensation

Directors shall serve without compensation.

d. Term

Each director shall serve at the pleasure of the governing board by whom he or she was appointed.

8. MEETING OF THE BOARD

a. Regular Meetings

The Board shall hold at least four (4) regular meetings each year (quarterly). The date upon which, and the hour and place at which, each regular meeting shall be held shall be fixed by resolution of the Board of Directors.

b. Special Meetings

Special meetings of the Board of Directors may be called in accordance with the provisions of § 54956 of the Government Code.

c. Legal Notice

All meetings of the Board of Directors shall be held subject to the provisions of the laws of the State of California requiring notice of meeting of public bodies to be given.

d. Minutes

The Secretary of the Authority shall cause minutes of all meetings of the Board of Directors to be kept and shall, as soon as possible, after each meeting, cause a copy of the minutes to be forwarded to each member of the Board of Directors.

e. Rules of Procedure

Unless otherwise provided by resolution of the Board of Directors, all proceedings before the Board shall be conducted in accordance with and pursuant to the parliamentary rules of procedure as prescribed in "Roberts Rules of Order."

f. Ouorum

A majority of the members of the Board of Directors shall constitute a quorum for the transaction of business provided that at least one (1) director appointed by each Party is present. No action may be taken by the Board of Directors except upon the affirmative vote of at least four (4) directors.

9. OFFICERS AND EMPLOYEES

The Board of Directors shall elect a Chairman, Vice-Chairman and Secretary from its members. Pursuant to §6505.5 of the Government Code, the Finance Officer of the Authority is the person designated as the public officer and person who has charge of and has access to the property of the Authority and the Parties hereto shall require such public officer to file with the Authority an official bond to be fixed by the Board of Directors, unless addressed in an alternative manner as provided for at paragraph 14 below.

a. Finance Officer

The Finance Officer is authorized to deposit monies and draw warrants to pay demands against the Authority.

b. Deposit of Funds

The Finance Officer shall deposit all funds with the Treasurer and all warrants drawn by the Auditor to pay demands against the Authority shall be approved by the Finance Officer. The Finance Officer shall perform all other duties enumerated by § 6505.5 of the Government Code.

c. Annual Audits

Audits of the financial affairs of the Authority shall be conducted annually.

d. Employees

All employees necessary to operate and maintain the Authority shall be employed by the Authority and the Board of Directors shall determine the job specifications and qualifications of any such employees.

10. FISCAL YEAR

The fiscal year for the Authority shall be the fiscal year of the Parties being at the date of this Amended Agreement, the period from July 1 of each year to and including the following June 30th.

11. **CONTRIBUTIONS**

The cost of establishing and maintaining the Authority shall be apportioned among the Parties hereto as follows:

- a. Contributions for future capital outlay shall be determined by the Authority.
- b. The Authority shall determine a fee schedule based on actual costs and each of the Parties hereto shall pay the Authority the actual cost of maintenance and repair to its busses and/or vehicles.

Contributions for the cost of acquiring school facilities shall be determined by the
 Board of Directors.

12. DISPOSITION OF ASSETS UPON TERMINATION

Upon termination of this Amended Agreement, all assets shall be distributed among the Parties hereto as follows:

- a. All property contributed to the Authority by any of the Parties hereto shall be returned to the control of the Parties who contributed the property.
- b. Cash shall be distributed to the Parties hereto in the same proportion as the capital contributions that each party has made to the Authority during the term of this Amended Agreement or any predecessor agreement between the Parties.
- c. All trade fixtures, non-classroom relocatable buildings, tools, equipment, parts, supplies and other property shall be appraised by a qualified appraiser such as an inheritance tax referee and distributed in kind in the same proportion as cash. If the Parties cannot agree to the distribution in kind, the property shall be sold and the proceeds shall be distributed as cash.
- d. Each school site and permanent improvements thereon shall be conveyed to the District in which the site and/or improvements are located. The District receiving the property shall take the property subject to all liens and/or encumbrances existing at the time of the conveyance.
- e. Relocatable classrooms and other non-permanent facilities which are not defined as real property and/or improvements shall be distributed as provided by (d) above, unless the Board of Directors determines otherwise at the time the property is acquired.

13. METHOD FOR ANY SCHOOL DISTRICT TO JOIN THE AUTHORITY

Any school district may join the Authority with the consent of at least a majority of the Board of Directors. The Board of Directors shall prescribe the amount of money that shall be contributed by the new school district joining the Authority as a prerequisite to it becoming a member. The membership of the Board of Directors and the requirements of a quorum shall be deemed amended upon the effective date of such membership.

14. INSURANCE

The Board of Directors shall obtain and maintain insurance protection for the operation of the Authority. This insurance protection shall include property insurance, as necessary, and comprehensive general liability insurance. The comprehensive general liability insurance shall protect the Authority, its officers and directors and employees for the operations of the Authority.

15. ACCOUNTS AND REPORTS

The Authority shall establish and maintain such funds and accounts as may be required by good accounting practices or by any provisions of the Education and Government Codes. The books and records of the Authority shall be public records and shall be open to inspection at all reasonable times by any of the Parties hereto. The Authority shall provide such written reports of all financial activities for each fiscal year for all the Parties hereto in the time and manner specified by the Government and Education Codes.

16. **SEVERABILITY**

Should any part, term or provisions of this Amended Agreement be deemed by the courts to be illegal or in conflict with any law of the State of California, or otherwise be rendered unenforceable or ineffective, the validity of the remaining portions or provisions shall not be affected thereby.

17. ASSIGNMENT

This Amended Agreement shall be binding upon and shall inure to the benefit of the successors of the Parties except to the extent expressly provided for herein. No party shall assign any right or obligation hereunder without the consent of a majority of the Board of Directors.

18. AMENDMENTS

This Amended Agreement may be amended by a majority vote of the Board of Directors.

19. EFFECT ON PREVIOUS AGREEMENTS

This Amended Agreement supersedes and amends the Joint Exercise of Powers

Agreement by and between the Parties hereto dated July 8, 1981, for school bus maintenance,
and supersedes and amends the Southern Placer School Transportation Authority Agreement by
and between the Parties hereto dated October 2, 1985.

IN WITNESS WHEREOF, the Parties hereto have caused this Amended Agreement to be executed and attest by their proper officers thereunto duly authorized and official seals to be affixed hereto as of the day, month and year first above written.

By: _______[INSERT NAME AND TITLE]

ROCKLIN UNIFIED SCHOOL

DISTRICT,

EUREKA UNION SCHOOL DISTRICT,

ROCKLIN UNIFIED SCHOOL DISTRICT

BOARD AGENDA BRIEFING

SUBJECT:

Approve STRS/PERS Direct Authorization Program for Insurance Premium

Deduction Service for Retirees

DEPARTMENT:

Office of the Deputy Superintendent, Business & Operations

Background:

Retirees who continue on the District's health insurance plans after retirement currently send the district a check each month for their health insurance premium or have their payment set up through a "bill pay" service through their bank.

Status:

Both STRS and PERS offer a program to automatically deduct the health insurance premium from the retirees monthly retirement check. The District would then receive a monthly check from STRS and PERS for the amount of deductions withheld. This would streamline the current process for both the retiree and the district. The retiree would have the option of participating in this automatic deduction program or they can continue to send their checks to the district each month.

Presenter:

Barbara Patterson, Deputy Superintendent, Business & Operations

Financial Impact:

Current year:

N/A

Future years:

N/A

Funding source:

N/A

Materials/Films:

None

Other People Who Might Be Present:

None

Allotment of Time:

Check one of the following: [X] Consent Calendar [] Action Item [] Information Item

Packet Information:

A copy of the CalSTRS Request for Insurance Deduction Services and CalPERS Direct Authorization Agreement.

Note: When staff inquired about obtaining a hard-copy agreement, CalPERS said they now require all agencies wishing to participate in the Direct Authorization program to complete a Direct Authorization agreement online through "my/CalPERS" website. In order to access and electronically execute the Direct Authorization agreement, an individual has to be an authorized user for the District. A copy of the on-line agreement is attached.

Recommendation:

Staff recommends approval of setting up the Direct Authorization Program for Insurance Premium Deductions for STRS and PERS.

REQUEST FOR INSURANCE DEDUCTION SERVICE

MS 1288-P (Rev. 08/10)



California State Teachers' Retirement System
P.O. Box 15275, MS 60
Sacramento, CA 95851-0275
800-228-5453
CalSTRS.com

Pursuant to Section 24608 of the California Education Code, the State Teachers' Retirement System (STRS) is authorized to offer your organization a deduction service. The deduction service is comprised of:

- 1. Automated Monthly Payroll Deductions for insurance premiums from CalSTRS members. CalSTRS will make payment of insurance premiums to the Carrier as authorized by the CalSTRS member.
- A Monthly Report listing all CalSTRS members enrolled under your plan. The Monthly Report identifies the member, the last four digits of the social security number, the premium amount paid by the employer, the premium amount paid by the member and the total dollar amount paid.
- CalSTRS will provide the format for any monthly additions, deletions or corrections. Any changes must be submitted to CalSTRS by the fifth day of each month prior to the month in which the change is to take effect. Changes will reflect on the following month's report.
- 4. A warrant will be issued to the Carrier by the State Controller's Office, on behalf of all CalSTRS members enrolled under your plan, approximately the first of each month for the total dollar amount of premiums due.

The deduction service charge is based on the number of lines printed on the monthly report (a per line charge). The service charge is 7 cents per line or \$1.00 minimum, or whichever is greater, as itemized on the monthly report. The service charge is automatically withheld from the premiums owed to the Carrier. No further billing is necessary. The service charge is subject to change upon a 30 day notice.

| Rocklin Unified | School Distri | ct | Lauren McGhee | |
|--------------------|---------------|----------|-----------------------|--|
| COMPANY NAME | | | CONTACT PERSON'S NAME | |
| 2615 Sierra Mea | dows Drive | | | |
| MAILING ADDRESS | | | | |
| Rocklin | CA | 95677 | (916) 630-2236 | |
| Rocklin | STATE | ZIP CODE | TELEPHONE | |

| Section 2: Remittance Information | | | | |
|---------------------------------------|--------|---------|--------------|-----------------|
| 2615 Sierra Meadows Drive | | Rocklin | CA | 95677 |
| MAILING ADDRESS FOR PREMIUM PAYMENT: | STREET | CITY | STATE | ZIP CODE |
| 2615 Sierra Meadows Drive | | Rocklin | CA | 95677 |
| MAILING ADDRESS FOR DEDUCTION REPORT: | STREET | CITY | STATE | , ZIP CODE |
| Barbara Potterso | | | S/ | 31/16 |
| SIGNATURE OF COMPANY OFFICIAL: | | | SIGNATURE DA | TE (MM/DD/YYYY) |

| For CalSTRS Use Only | | |
|--------------------------------|--------------|-------|
| DEDUCTION CODE: | REVIEWED BY: | DATE: |
| WARRANT SUB ABBREVIATION: | APPROVED BY: | DATE: |
| BEGINNING ALLOWANCE ROLL DATE: | | |

Direct Authorization Agreement

Name: Direct Authorization Credit Union CalPERS ID: 4499089095

Hold Harmless Agreement

CALFIORNIA PUBLIC EMPLOYEES' RETIREMENT SYSTEM AGREEMENT RELATING TO DEDUCTIONS FOR "Credit Union Deduction"

Direct Authorization Credit Union, hereinafter referred to as Sponsor requests that the Executive Officer approve, as authorized in Section 581 Title 2, California Administrative Code, the filing directly with said Sponsor of authorizations for retirement allowance deductions of dues for the Sponsor charges under Section 21263, Government Code. In consideration of such approval and of forbearance by the Public Employees' Retirement System at the request of the Sponsor of the Board's right to require a waiver from retire4d persons of any liability for inadvertence or error as a condition of making such deductions and of benefits accruing to the Sponsor as a result of such forbearance, the Sponsor hereby agrees:

- 1. To supply to the Board statements, in such forms as the Executive Officer may prescribe, of deductions specified in authorizations received by it.
- 2. To save the State of California, Board of Administration, the Public Employees' Retirement System and its employees harmless from any liability for any errors in transmitting such dues, or charges except for liability to the Sponsor for money actually withheld but not transmitted.
- 3. To keep all authorizations received by it available for inspection by authorized representatives of the Board.

The Sponsor further agrees that any amounts which have been deducted and paid to the Sponsor and which are refundable under the plan because of the death of a retired person shall be refunded to the Board for distribution under the Public Employees' Retirement Law.

This agreement applies to authorization for deductions from retirement allowance of retirees who are members of the Direct Authorization Credit Union.

This agreement applies to the California Public Employees' Retirement System program.

By checking this box and clicking the Sign Now button, I am agreeing to conduct business electronically with the State of California and the California Public Retirement System on January 1, 2017.

- ✓ * I understand that transactions and/or signatures in records may not be denied legal effect solely because they are conducted, executed, or prepared in electronic form, and that if a law requires a record for signature to be in writing an electronic record or signature satisfied that requirement.
- * I have read and agree to the Electronic Signature Agreement above.

ROCKLIN UNIFIED SCHOOL DISTRICT

BOARD AGENDA BRIEFING

SUBJECT:

Hold Public Hearing and Approve Resolution 16-17-06 Resolution Affirming Sufficient

Textbooks and Instructional Materials for 2016-17

DEPARTMENT:

Office of the Deputy Superintendent, Educational Services

Background:

Pursuant to California *Education Code* Section 60119, the governing board of each district is required to hold an annual public hearing and adopt a resolution stating whether each pupil in the district has sufficient textbooks or instructional materials in specified subjects that are aligned to the academic content standards and consistent with the content and cycles of the curriculum frameworks adopted by the state board. This must take place no later than the end of the eighth week from the start of school.

Status:

In order to comply with *Education Code* Section 60119, Rocklin Unified School District will hold a public hearing on September 21, 2016 to affirm sufficiency of textbooks and instructional materials. Notice of the public hearing was provided on Friday, September 9, 2016 at the following locations: Rocklin Unified School District Office, Rock Creek Elementary School, Granite Oaks Middle School and Whitney High School.

Presenter(s):

Kathleen Pon, Deputy Superintendent, Educational Services

Financial Impact:

Current year:

N/A

Future years:

N/A

Funding source: N/A

Materials/Films:

None

Other People Who Might Be Present:

None

Allotment of Time:

Check one of the following: [] Consent Calendar [X] Action Item [] Information Item

Packet Information:

Resolution 16-17-06 Notice of Public Hearing

Recommendation:

Staff recommends the approval of 16-17-06 Affirming Sufficient Textbooks and Instructional Materials for the 2016-17 school year.

RESOLUTION 16-17-06 BEFORE THE BOARD OF TRUSTEES OF THE ROCKLIN UNIFIED SCHOOL DISTRICT

The following RESOLUTION was duly adopted by the Board of Trustees of the Rocklin Unified School District at a regular meeting held on the 21st day of September 2016, by the following vote on roll

In the Matter of: A RESOLUTION AFFIRMING SUFFICIENT TEXTBOOKS AND INSTRUCTIONAL MATERIALS

ATTEST:

Clerk, Board of Trustees

Resolution No 16-17-06

call:

AYES:

NOES:

ABSENT:

Signed and approved by me after its passage.

President, Board of Trustees

WHEREAS, the Governing Board of the Rocklin Unified School District, in order to comply with the requirements of *Education Code* 60119, held a public hearing on September 21st, no earlier than half past six in the evening, which is on or before the eighth week of school (between the first day that students attend school and the end of the eighth week from that day) and which did not take place during or immediately following school hours, and;

WHEREAS, the Board provided at least 10 days notice of the public hearing by posting it in at least three public places within the district stating the time, place, and purpose of the hearing, and;

WHEREAS, the Board encouraged participation by parents/guardians, teachers, members of the community, and bargaining unit leaders in the public hearing, and;

WHEREAS, information provided at the public hearing and to the Board at the public meeting detailed the extent to which textbooks and instructional materials were provided to all students, including English learners, in the Rocklin Unified School District, and;

WHEREAS, the definition of "sufficient textbooks or instructional materials" means that each student has a textbook or instructional materials, or both, to use in class and to take home, and;

WHEREAS, sufficient textbooks and instructional materials were provided to each student, including English learners, that are aligned to the academic content standards and consistent with the cycles and content of the curriculum frameworks in the following subjects:

Mathematics Science History-Social Science English/Language Arts

WHEREAS, sufficient textbooks or instructional materials were provided to each student enrolled in foreign language or health classes, and;

WHEREAS, laboratory science equipment was available for science laboratory classes offered in grades 9-12, inclusive;

THEREFORE, it is resolved that for the 2016-17 school year, the Rocklin Unified School District, has provided each student with sufficient textbooks and instructional materials aligned to the academic content standards and consistent with the cycles and content of the curriculum frameworks.

Rocklin Unified School District

2615 Sierra Meadows Drive • Rocklin, CA 95677 Phone • (916) 624-2428 Fax • (916) 624-7246



Roger Stock, Superintendent Kathleen Pon, Deputy Superintendent Barbara Patterson, Deputy Superintendent Colleen Slattery, Assistant Superintendent

NOTICE OF PUBLIC HEARING

Date/Time:

Wednesday

September 21, 2016, no earlier than 6:30 p.m.

Location:

Rocklin Unified School District 2615 Sierra Meadows Drive, Rocklin, CA 95677 Boardroom

Purpose:

The Rocklin Unified School District Board of Trustees will receive public comment regarding the sufficiency of textbooks and instructional materials per California *Education Code* Section 60119.

| Date of Posting | Place Posted |
|------------------------|--|
| September 9, 2016 | Rocklin Unified School District Office 2615 Sierra Meadows Drive; Rocklin, CA 95677 |
| | Rock Creek Elementary 2140 Collett Quarry Drive; Rocklin, CA 95765 |
| | Granite Oaks Middle School 2600 Wyckford Boulevard; Rocklin, CA 95765 |
| | Whitney High School 701 Wildcat Boulevard; Rocklin, CA 95765 |

ROCKLIN UNIFIED SCHOOL DISTRICT

BOARD AGENDA BRIEFING

| SUBJECT: | Review of Special Education Supports and Services Report |
|-------------|---|
| DEPARTMENT: | Office of the Deputy Superintendent, Educational Services |

Background:

RUSD is continuing to implement recommendations from the WestEd's Special Education Supports and Services Report to improve its provision of special education instruction. This presentation is the first update from the Special Education Department for the 2016-17 school year. This report titled "Special Education Update – The First 25 Days" will include information about how special education is focusing on strengthening special education programs and support by utilizing new special education positions to build capacity.

Status:

The Director of Special Education and Support Programs has prepared a presentation entitled "Special Education Update – The First 25 Days" which will provide an update of actions to date and future actions in response to the Special Education Supports and Services Report.

Presenter(s):

Tammy Forrest, Director of Special Education and Support Services Jennifer Boettger, Teacher on Special Assignment Heather Conn, Behavior Specialist Nicole Duggan, Mental Health Specialist Anne Freeman, Inclusion Specialist Elisabeth Hedenland, Behavior Specialist

Financial Impact:

| Current year: | NA |
|-----------------|----|
| Future years: | NA |
| Funding source: | NA |
| | |

Materials/Films:

None

Other People Who Might Be Present:

None

Allotment of Time:

Check one of the following: [] Consent Calendar [] Action Item [X] Information Item

Packet Information:

Rocklin Unified School District Special Education Update

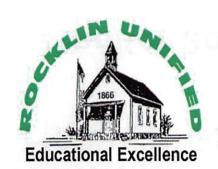
Recommendation:

This is an informational item only.

Special Education Update

Rocklin Unified School District Board of Trustees Meeting September 21, 2016

The First 25 Days



Tammy Forrest Ph. D., Director, *Special Education and Student Support*

Special Education Department Presenters

Jennifer Boettger, Teacher on Special Assignment

Heather Conn, Behavior Specialist

Nicole Duggan, Mental Health Specialist

Anne Freeman, Inclusion Specialist

Elisabeth Hedenland, Behavior Specialist

Overview of Presentation

- Roles and Responsibilities Communicating New Position Updates
- Measuring the Efficacy of New Positions Data for Progress Monitoring and Assessing Impact
- Manual Work: Policy and Procedures
- Professional Development for Curriculum and Instructional Support
 - Accessible Curriculum for All (ACA)
 - Learning Center (MTSS Component)
- Parent Involvement: Outreach and Input

Continued Support of West Ed Recommendations AND RUSD's Focus on Improved Student Outcomes

Special Education Services in Rocklin Unified will continue to focus attention on the West Ed recommendations for effectiveness and efficiency of the overall program and implement practices that enhance its provision of special education services.

This work aligns with the District Strategic Plan and the following strategies:

- 1. Create student academic growth through dynamic, relevant and increasingly challenging learning experiences
- 2. Provide a variety of opportunities for all students to become healthy, self-aware, resilient and high-functioning adults
- 3. Enhance student growth through local partnerships that provide learning opportunities

Response to Intervention: Differentiated Support for Students

≈5%

≈ 15%

Secondary Prevention (e.g., Tier II):

The use of specialized group systems and evidence-based intervention curricula can address behavioral challenges of many atrisk students

Primary Prevention (e.g., Tier I):

School and classroom wide systems for <u>all</u> students, so that when implemented with fidelity, ensure a schoolwide climate of positive behavioral support.

Tertiary Prevention (e.g., Tier III):

Specialized intervention(s) that are usually individualized for students with high risk behaviors, and includes crisis intervention or intensive counseling

5

≈ 80% of Students

New Position Roles and Responsibilities

| PBIS Behaviorist | SpEd Behaviorist | Mental Health Specialist | SpEd TOSA | Inclusion Specialist |
|--|--|---|---|---|
| Heather Conn hconn@rocklin.k12.ca.us Office Hours: Tuesday/Thursday 12:00 - 1:00 p.m. | Lisa Hedenland ehedenland@rocklin.k12.ca.us Office Hours: Tuesday/Thursday 12:00-1:00 | Nicole Duggan nduggan@rocklin.k12.ca.us Office Hours: Monday / Friday 3:00-4:00 | Jennifer Boettger jboettger@rocklinusd.org Email to request consultation | Anne Freeman afreeman@rocklin.k12.ca.us Office Hours Tuesday & Friday Times variable |
| All things PBIS -coaching -setting up systems -training -data collection -data analysis | Support behavior services written into IEPs. Assistance implementing Behavior Intervention Plans (BIPs) | All Tiers: Support school district with implementing protocols that support students with mental health needs | Tier I: Provides support to special education staff with general coaching for instructional and classroom management strategies. | Provides consultation and instructional support to address the needs of special education students with autism and moderate/severe disabilities who are in inclusion programs |
| Tier I: Office Hours [2 hrs/week] 15 minute phone consult/collaboration | Conduct assessments per signed assessment plans | All Tiers: Available for consultation on cases and liaison for existing mental health services. | Tier I: Provides professional development expertise and support in curriculum, instruction and assessment. | Provides specialized training and consultation in the adaptation of curriculum and delivery of services |
| Tier I: Training & fidelity checks for paraprofessionals for <u>Active</u> <u>Supervision</u> of student areas | Develop behavior plans, follow-up on and maintain integrity. Adjust strategies when needed based on data analysis. | All Tiers: Provide overall training about mental health symptoms, atrisk indicators and interventions. | Tier I: Provides training and consultation to General Ed teachers in the adaptation of curriculum and instructional strategies to meet the academic, social and language needs of RSP and mild-mod students in mainstreamed settings. | Assists General Ed teachers and paraprofessionals to meet the academic, social and language needs of students served in inclusive settings. |
| Tier I: Provide training to all stakeholders in Tier I or II: parents, GE teachers, transportation, IA's, etc. | Collaborate with and support school psychologists regarding BIP Collaboration (on strategies) | All Tiers:: Can assist in training and fidelity checks to instructional aides who are providing skillstreaming / ART groups | Tier II: Provides support to Special Education staff in writing effective IEP goals and designing assessments to measure growth | Conducts observations and completes assessments of students, writes and submits reports to IEP teams. |
| Tier I & II: Coaching GE teachers/paras on behavioral strategies for students in Tier I, II | Train staff, conduct fidelity checks on treatment programs | Tier I: Provide training or coordinate trainings on culturally sensitive subjects to staff and families if needed | Tier I: Coordinates Statewide Testing and Training | Communicates with parents concerning all aspects of their child's educational program |

^{*}In order to effectively utilize resources, be sure to consult with site staff including: case manager, school psychologist, site administration, and other IEP team members prior to scheduling a consultation*

New Position Roles and Responsibilities

| PBIS Behaviorist | SpEd Behaviorist | Mental Health Specialist | SpEd TOSA | Inclusion Specialist | |
|---|---|---|--|--|--|
| Tier II: Coaching paraprofessionals offering Pro Social Skills groups | Attend IEP meetings | Tier I & II: Can assist in training and fidelity checks to instructional aides who are providing skillstreaming / ART groups | Tier I: Supports General Ed teachers with development of UDL structures and strategies | Recommends instructional strategies related to children with autism and moderate disabilities | |
| Tier II & III: Conduct behavioral assessments and behavior plans for GE students | Training SpEd staff on behavior plans and behavioral strategies and interventions | Tier II & III: Participate in IEP meetings to address social / emotional goals when part of the IEP team. | Tier I: Works with other TOSAs in adoption cycles to support General Ed teachers with interventions materials and strategies for struggling students | Regularly participates in IEP meetings. | |
| | Support for ED/Autism programs | Tier II & III: Coordinate and collaborate with school services and outside services provided to student. | Adestrained at (| earming Fest | |
| | Support for ED/Autism programs | Tier II and III: Support individual counseling services and support in the goal attainment of social / emotional goals in IEP for Tier III students and prevention services for Tier II students. | paraprofessionals to support studen | des training support to General Ed teachers and onals to support students' access to curricula through gagement, representation and action/expression structures. | |
| Training for paraprofessionals to support multi-tiered system of support | | Tier II & III: Assist and support with ERMHS (Educational Related Mental Health Services Assessments) in conjunction with school psychologists | Tier II: Provides professional development and support to Special Education Staff in specific curricula designed to meet academic and social needs. | | |
| Provide regular communication with and participate in MTSS and SPED committees, especially in identification and implementation of appropriate social-emotional curricula and/or behavior support | | Tier III: Assist with WRAP around coordination and communication as well as assist in the FRCC process | | euro lorge de la competita del la competita della competita della competita della competita della competita de | |

^{*}In order to effectively utilize resources, be sure to consult with site staff including: case manager, school psychologist, site administration, and other IEP team members prior to scheduling a consultation*

PBIS Behaviorist Body of Work To Date

- All Things PBIS
 - <u>Transportation Department</u> trained in Beginning PBIS; will meet again in October; <u>RES & Transportation</u> are going to collaborate on and publish a "PBIS on the School Bus" video this year. <u>Library Department</u> training completed on 9/20
- Skillstreaming <u>Pro-Social Skills</u>
 - 17 of 24 or 71% of IA's trained and makeup training scheduled for 9/26.
 Curriculum personally delivered to all sites with 30 minute consult with principal
- Active Supervision
 - 74 of 253 or 29% of all RUSD Instructional Aides trained at Learning Fest.
 Coming: Site based training for certificated staff
- Outreach and Collaboration
 - 18 hours of individualized student support, 17 principal visits, 2.5 hours of collaboration with SpEd to develop STP program supports, Trainer of Trainer for Love and Logic in progress
- Follow-up training to be provided for employees as needed

Special Education Behaviorist Body of Work To Date

- Provided teachers with evidence-based positive behavior management strategies.
- Conducted classroom, teacher, and student observations, including assessments of daily behavioral routines and interactions.
- Worked with PBIS behavior specialist, inclusion specialists, and TOSA representative in developing new standard classroom management protocols.
- Collaborated with school administrators, case managers, school psychologists, program specialists and individual teaching staff.
- Provided critical behavior support classwide and student specific to new ED (Emotionally Disturbed) teacher at Granite Oaks.

Mental Health Specialist Body of Work to Date

- Provided consultation to Director on high profile residential placements.
- Support for Skillstreaming training to school staff members implementing social / emotional groups in elementary schools.
- Provided individual counseling services to students to support the achievement of social / emotional goals, attended IEP meetings, and data collection. (Current caseload: 79 students)
- Collaborated with school administrators, case managers, school psychologists, program specialists and outside mental health service providers.
- Worked closely with students and their parents to complete Family Resources & Community Connections (FRCC) referrals for the purposes of gaining increased support to families.

Inclusion Specialist Body of Work to Date

- Supported restart of the full inclusion program at Sunset Ranch after staff changes, including coordination of individual service and direct instruction schedules. Implemented a daily home/school communication strategy.
- On-going support for full inclusion program at Sunset Ranch including assisting SDC teacher to meet individual needs of specific students.
- Collaborated with parents and staff to facilitate transition to full inclusion program for a specific student.
- Consulted with staff supporting students included in identified TK class.
- Attended 2-day Kurzweil Training (Advanced text to speech technology).

Teacher on Special Assignment (TOSA) Body of Work to Date

- Coordinated and helped K-12 special education teachers deliver evidence-based curriculum/instructional strategies, including Universal Design for Learning (UDL), Bridges, Reading Mastery, Unique, Big Ideas, Language Live, Lions Quest.
- Trained and supporting new and veteran teachers in evidence based curriculum.
- Responded to requests for teacher support at multiple sites.
- Attended PCOE Coaching Institute in August 2016 to strengthen interactions with and support to all staff.

Measuring Effectiveness of Program Enhancements

| Student Outcomes | Beginning | Mid Year | End of Year |
|---|--------------------|---------------|------------------|
| CAASP/ CAA State Assessment Graduation/suspension rates MAP | X X X | i g A d e e e | X |
| Stakeholder Surveys | Auto Turk Sus | | Allenia ! |
| Principal/Admin Teachers and Classified Staff Service Providers Parents | n in velocities by | the program | X X X X |
| Service Referral, Consultation & Services | Frequency | Plans | Impact |
| Referrals Consult Direct Services | X X X | X X X | X X X |
| Summary Data and Program Impact | | | |
| Least Restrictive Environment - Indicator 5 IEP Goal Audit Curriculum Development | X X | | X X X |
| Learning Center Data Training: Attendees & Evaluations by Site | X | | X 13 X |

Policy and SPED Manual Work: Enhancing Structures, Communication and Culture

Two Summer Workgroups Held

- June 13- June 23; Additional session: July
 - Manual work group included program specialists and special education staff. This meeting was co-facilitated by the Special Education Director and Susie Johnstone, retired special education administrator.
- Manual contents are currently being reviewed by the program specialists to correct and add additional district level processes to make the manual more user friendly.
- The structure of the manual now includes cover sheets for each chapter to give users summary information and links on the first page, followed by more detailed information.
- Formatting of sections of the document are underway to allow for online fillable forms.

Policy and SPED Manual Work – Enhancing Structures, Communication and Culture

- Additional Training for Special Education Department
 - Because more manual documents are being converted to Google Docs, additional department training has been set-up.
 - Some documents that are part of the manual have already been shared.
- Vetting
 - Principals will be invited to review the manual via shared Google Doc in October.
 - Parents will be invited to review the manual at a meeting to be held in Mid-October.
- Anticipate revised manual shared and posted in November.

Assessment

- Dyslexia Evaluation, Recommendations, curriculum and instruction - Psychologists, RSP /SDC teachers & special education aides- September 13 and November 15, 2016.
- ACA Cohort #2 (Includes Assistive Technology evaluations and recommendation - SLPs, OTs, Psychologists, other selected staff (preschool teachers, STP teachers)- 2 hour Gear-Up meeting on September 16th, Training dates: Oct 3rd, Oct 24th, November 15th, December 12th, January 10 and May 16th.

Behavioral and Social Emotional Supports

- NCI-Non Violent Crisis Intervention Teachers, psychologists, special education aides and others at site with STP and ED programs- First training Sept 8th and 9th. Second training in November.
- Lions Quest Emotional Curriculum Teachers, psychologists, counselors, aides and other staff at sites with ED and secondary SDC programs-trained at Learning Fest, collaboration dates TBD
- Evidence-Based Practices Focus on data collection (including fidelity checks and home-school communication) - Teachers, psychologists, special education aides and others at sites with STP programs- To occur at PLCs and other dates to be determined.

Curriculum and Instruction

- Effective instruction, UDL and specific core intervention programs All teachers-ongoing
- Full Implementation of Reading Mastery at Elementary Sites -RSP/SDC-training complete
- Language Live Pilot at Secondary Sites RSP /SDC teachers & special education aides-Training September 9th
- Bridges Intervention implementation at elementary and secondary sites -RSP/SDC teachers and special education aides-Training September 7th
- Big Ideas Math supplemental curriculum at high schools RSP/SDC teachers and special education aides-Training September 14th
- Full Implementation of Unique curriculum in ASD and SDC classrooms
 K-12- All STP teachers trained at Learning Fest, site coaching ongoing.
 Additional training offered on September 28th.

Structures for Increased Staff Capacity

- Section 504 Training-Fall 2016-17 Counselors, V-Ps,
 Site Administrators (Prioritizing Secondary)-Counselors trained at Learning Fest.
- Noon Duty Supervisor and Aide Behavior Training -Elementary Sites-Staff trained at Learning Fest
- Parent Training PBIS, Mental Health First Aid, Love and Logic- to occur at Parent Forums, CAC meetings and other evening dates.

MTSS and Learning Centers – What Are They?

Definition:

- These are a seamless approach to integrate site resources to serve at risk and special education students.
- A model designed to meet the individual needs of each student and may include small group instruction based on diagnostic and prescriptive teaching.
- While students with IEPs must be served by Special Education staff, where there is room/groups, general education students may also be served. Likewise, if students with an IEP can benefit from a specific service, they too, can be served.
- Services can be delivered by Special/General Education, School Improvement Program, Title I, English Learner, GATE, or staff.

RUSD Learning Center Planning

Characteristics:

- Through both General and Special Education funding, staffing, assessment and resources, flexibly use funds to provide a broader scope of academic services for students needing Tiers II and III students.
- The Learning Center is an integrated approach to service delivery that encompasses general, compensatory and special education systems.
- Students receive high-quality, research based interventions.
- Assessment data is the basis for choosing and modifying interventions, and data is derived from multiple sources.
- Progress monitoring using data form the basis for guiding interventions and necessary modifications in protocol.

Learning Center Models and Steps for Development

Sites:

- Whitney High School Model provides flexibility for services for both Resource and Special Day class students. New math pilot introduces co-teaching between General and Special Education staff. Services to include some general education students.
- Springview Middle School Through one academy, both general education and resource students can be served. Work to add other staff, including Title I to maximize services. Work to include selecting research based reading interventions.
- Rocklin and Twin Oaks Elementary Schools Both sites have identified tools/data team procedures for academic screening and progress monitoring. Includes scheduled times for all students to receive interventions by staff during the day. PBIS at one site. Continued development and differentiation of Tier I, II and III academic/behavioral interventions as a focus this year.

Parent Outreach

- Community Advisory Committee (CAC) representatives are in their second year of a two-year term. President this year is a Rocklin parent.
- Director pre-meets monthly with CAC parent representatives, past and present, and attends monthly CAC meetings at Placer County Office of Education (PCOE).
- New CAC format to include holding a quarterly meeting at varied districts. RUSD has offered to be a host.

Parent Outreach

- Parent review of special education manual.
 - Meeting to be set for mid-October.
- Parent Forums
 - September 14th Curriculum/Homework Help
 - November 2nd Panel Discussion
 - January 25th Mental Health First Aide
 - March 29th Topic To Be Determined

Next Steps for Special Education

- Develop the process/protocols for IEP goals and LRE progress monitoring.
- Begin fall analysis and report progress monitoring data.
- Vetting manual by parent workgroup.
- Train and support the use of disaggregated EDAMS and MAP data to inform instruction.
- Train K-12 on expectations of mainstreaming.
- Continue to implement and monitor communication protocol.
- Develop End of Year Survey.

ROCKLIN UNIFIED SCHOOL DISTRICT

BOARD AGENDA BRIEFING

SUBJECT:

Next Steps in the Process of Considering Later Start for High Schools

DEPARTMENT:

Office of the Deputy Superintendent, Educational Services

Background:

Last May, the Board of Education asked for information to explore the possibility of a later start for high school students. At that time staff was asked to create a process in the fall to gather information about interest in such an initiative, and to outline steps for moving forward with further exploration and possibly implementation should the survey demonstrate parent/staff/student interest.

Status:

The report will provide the content of a short Powerpoint to provide basic information to parents and the community which can be screen-casted (made into a video) about a later start. It would be put on the Rocklin Unified School District website to watch before taking a survey to assess interest in the initiative. Additionally, there is a timeline for collecting and reporting survey results to the Board, and after consideration whether or not to move forward, taking further steps to gather specific input on logistics prior to implementation.

Presenter(s):

Kathy Pon, Ed. D., Deputy Superintendent, Educational Services

Financial Impact:

Current year:

N/C for survey

Future years:

Estimated \$820,000 for additional busses and drivers. Does not include other

potential costs

Funding source:

General Fund/LCFF

Materials/Films:

None

Other People Who Might Be Present:

Barbara Patterson, Deputy Superintendent, Business and Operations Karen Huffines, Director, Elementary Programs and School Leadership Martin Flowers, Director, Secondary Programs and School Leadership

Allotment of Time:

Check one of the following: [] Consent Calendar [] Action Item [X] Information Item

Packet Information:

Attachment A: Later Start Web Powerpoint for Screencast on Website

Attachment B: Later Start Interest Survey

Attachment C: Website Links

Recommendation:

For Information only

Next Steps in the Process of Considering Later Start for High Schools

Rocklin Unified School District Board of Trustees Meeting September 21, 2016

Kathleen Pon, Ed. D., Deputy Superintendent, Office of Educational Services



Overview of Presentation

- Review plan for sharing information to parents, staff, students and community prior to taking a survey
- Provide a sample of the automated video
- Provide a sample survey
- Detail next steps in the process of consideration of a later start time for Rocklin Unified high schools.

Video to Provide Basic Information

- This will posted on the RUSD Website.
- A school messenger can go out to staff and parents to view the video and use the Survey link to provide input.
- Students can be surveyed via their Gmail accounts.
- Additional links will be provided about Later
 Start times for high school students.

Survey

- The survey will be open through the month of October.
- stakeholder group and by site. Information can be sorted by

Timeline for Next Steps

- Survey community about interest in later start in October.
- If directed, gather additional information in November –
 December from teacher/student/parent focus groups.
- Determine additional costs and logistics besides transportation in November- December.
- Bring back information to Board in December January to identify options.
- Conduct a final survey of options and bring back recommendation to the Board in February.



Rocklin Unified School District

Information in Consideration of a Later Start Time for High School Students



Premise of this Discussion

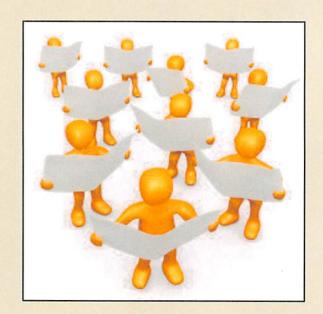
- Sleep and wakefulness patterns of adolescents have been studied by the Children's National Medical Center.
- From a biological perspective, adolescents begin to experience a sleep-wake "phase delay" (later sleep and wake time onset), as a result of well documented changes in circadian rhythms.
- This means their fall asleep time shifts as teenagers.
- Still, most teens' sleep needs range
 from 8.5 to 9.5 hours each day.



Purpose of this Screen Cast

Rocklin Unified School District wants to gather input from stakeholders about their preferences for a exploring a later start day for high school students.

The Board of Education has asked staff to provide basic information to students, staff and parents in order to inform them about this issue before they are asked to complete a survey.



Policy Statements from Sleep Experts

Delaying school start times is an effective countermeasure to chronic sleep loss and has a wide range of potential benefits to students with regard to physical and mental health, safety, and academic achievement.

American Academy of Pediatrics (2014). Policy statement: School start times for adolescents.

Sleep deprivation impacting learning, mental well being and adolescent car accidents, and positively impacting adolescent learning, health and safety. Paul Kelley and Clark Lee (2014). <u>Later school start times in adolescence</u>: <u>Time for change</u>.



Later start times also correspond to improved attendance, less tardiness, less falling asleep in class, better grades, and fewer motor vehicle crashes.

Wheaton, A. G., Chapman, D. P., & Croft, J. B. (2016). School start times, sleep, behavioral, health, and academic outcomes: A review of the literature.

Some Studies Indicate Benefits, But Consider Information Carefully...

- Wahlstrom, K., Dretzke, B., Gordon, M., Peterson, K., Edwards, K., & Gdula, J. (2014). <u>Examining the</u> <u>impact of later school start times on the health</u> <u>and academic performance of high school</u> <u>students: A multi-site study</u>.
- 2. Wahlstrom, K., (2002). <u>Changing times: The first longitudinal study of later high school start times</u>.
- Carrell, S.E., Maghakian, T., & West, J. E. (2010).
 <u>A's from Zzzz's? The causal effect of school start time on the academic achievement of adolescents.</u>
- 4. Owens, J. A., Belon, K., & Moss, P (2010). <u>Impact of delaying school start time on adolescent sleep, mood, and behavior. academic achievement of adolescents.</u>

Bussing Schedules: A Factor in this Discussion

Because Rocklin Unified School District's busses transport some students to schools at all age levels, a later start does impact this schedule.



However the district is not letting transportation issues be a barrier to this discussion.

An Example of a Late Start by Shifting ALL Schools

| | Current Starting and Ending Times | | |
|---------------------------|---|------|--|
| Elementary Early Start | 7:50 | 2:20 | |
| Elementary Later Start | 8:20 | 2:50 | |
| Middle Schools | 8:30 | 3:10 | |
| High Schools | 7:45 | 2:40 | |
| Victory High | 8:45 | 3:34 | |

| Shifted Starting and Ending Times | | | |
|-----------------------------------|-------|--|--|
| 8:50 | 3:20 | | |
| 9:20 | 3:50 | | |
| 9:30 | 4:10 | | |
| 8:45 | 3:40 | | |
| 8:45 | 3:34* | | |

An Example of Initial Estimates for a

Later Start at Just High Schools

and Ending Times and Ending Times Shifted Starting Current Starting

7:45

2:40

8:45

3:40

High Schools

4 additional busses

\$100,000

\$720,000

4 drivers

\$820,000 (first year)

Other Considerations in this Decision

- Athletics and after school activities
- Student/family choice
- Teacher and classified staff contracts and working conditions
- Student supervision for those who still need to be dropped off early to school

- Student health
- Documented fewer automobile crashes
- Better attendance
- Inadequate sleep negatively impacts important brain functions essential to learning processes

RUSD's Next Steps



- Survey community about interest in later start for high school in October.
- If directed, gather additional information in November – December from teacher/student/parent focus groups.
- Determine additional costs and logistics besides transportation in November- December.
- Bring back information to Board in December -January to identify options.
- Conduct a final survey of options and bring back recommendation to the Board in February.

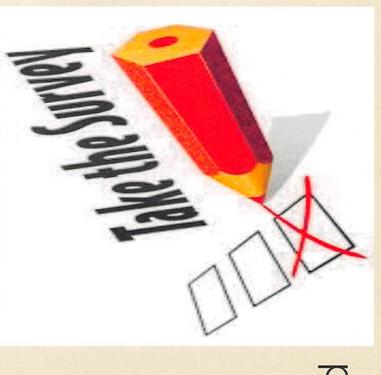
What is YOUR Interest?

Weigh in!

Please use this link to voice your thoughts and interest in a later start for high school students.

The survey will remain open through October 28, 2016.

logins from a computer or hand The survey will only allow single held device.



https://www.surveymonkey.com/r/HS9R5BJ

| Directions | | | | | | |
|---|----------------------|-------------|---------|-------|----------------|--|
| Thank you for your time and interest in the issue of providing a later start for high school students. This information will be collected to assess the interest by the Rocklin Unified School District community in pursuing a later start schedule for high school students. | | | | | | |
| 1. Check the box(es) t | that best describe v | vho you are | | | | |
| Parent | | | | | | |
| Employee | | | | | | |
| Student | | | | | | |
| Community Member | | | | | | |
| 2. Check the box or boxes of the schools that represent your child/children: Attends Whitney High School Attends Rocklin High School Attends Victory High School Attends Spring View Middle School Attends Granite Oaks Middle School My students are ONLY attending elementary school at this time. I have students in elementary school in addition to the above secondary schools at this time. | | | | | | |
| 3. Please indicate hov | | | | | . | |
| My child(ren) struggles | Strongly Disgree | Disagree | Neutral | Agree | Strongly Agree | |
| to stay awake in class. | O | O | O | O | | |
| My child(ren) is late to school because of Oversleeping. | | | | | | |
| My child(ren) misses extracurricular activities because he/she is tired. | | | | | | |
| My child(ren) are able to manage current wake and sleep times as they pertain to school. | | | | | | |

| 4. Indicate the time yo | our child(ren) most o | often go to bed o | on school night | s: | |
|--|-----------------------|----------------------|-----------------|----------------------|---------------------|
| 8:00 pm | | | | | |
| 8:30 pm | | | | | |
| 9:00 pm | | | | | |
| 9:30 pm | | | | | |
| 10:00 pm | | | | | |
| 10:30 pm | | | | | |
| 11:00 pm | | | | | |
| 11:30 pm | | | | | |
| After 12:00 am | | | | | |
| 71107 12.00 4.11 | | | | | |
| 5. Please rank order t | he following factors | when consideri | ng your child's | preferred school sch | nedule. |
| | Of least importance | Of lesser importance | Neutral | Of some importance | Of great importance |
| Ensuring my child's | C) least importance | (importance | (Neutral | | Or great importance |
| health and sleep. | | O | | O | \cup |
| Ensuring student academic performance. | \circ | \circ | \circ | \circ | 0 |
| Timing of after school athletics and other extra-curricular activities. | 0 | 0 | 0 | | 0 |
| Availability of transportation. | \circ | \bigcirc | \bigcirc | \circ | 0 |
| My work schedule. | \bigcirc | \bigcirc | \bigcirc | \circ | \circ |
| My student's work schedule. | \circ | \circ | \circ | \circ | \circ |
| Before and after school care. | | \circ | | | |
| Maintaining current instructional time. | \bigcirc | \circ | \bigcirc | \circ | \bigcirc |
| Keeping costs as low as possible. | 0 | | \circ | 0 | 0 |
| Providing additional time for teacher collaboration and staff development. | $\widehat{}$ | 0 | 0 | 0 | 0 |
| Providing additional start options for families. | | | | | \circ |

| 6. Please indicate the number of hours a week your high school child(ren) participates in sports, fine arts, clubs, and/or other NON SCHOOL SPONSORED extracurricular activities: |
|---|
| ○ Hours |
| <u> </u> |
| ○ 3-5 |
| <u> </u> |
| <u> </u> |
| 7. Please indicate the number of hours a week your high school child(ren) participates in sports, fine arts, clubs, and/or other SCHOOL SPONSORED extracurricular activities: |
| ○ Hours |
| O 1-2 |
| ○ 3-5 |
| <u>6-10</u> |
| <u> </u> |
| 8. At this point in time, how likely are you to support the exploration of later start and ending time for high school students? (Select one statement.) |
| I am somewhat interested, but need more information. |
| I have neutral feelings about this initiative |
| I am somewhat concerned, and only will be able to support it if I know other issues can be addressed. |
| I am very concerned and do not feel I can support this initiative at this time. |
| 9. Please add any other feedback related to the issue of Later Start: 10. I would be interested in participating in a focus group to further discuss later start options: (Type in email contact.) |
| |
| |

Rocklin Unified Survey Link to collect information about community interest and impact on a later start: https://www.surveymonkey.com/r/HS9R5BJ

Links to other information about the impacts of later start times for high school students:

http://www.cdc.gov/features/school-start-times/

http://www.theatlantic.com/education/archive/2015/08/why-school-should-start-later/401489/

https://www.aap.org/en-us/about-the-aap/aap-press-room/pages/let-them-sleep-aap-recommends-delaying-start-times-of-middle-and-high-schools-to-combat-teen-sleep-deprivation.aspx

https://www.ucdmc.ucdavis.edu/publish/news/newsroom/7614

http://www.sacbee.com/news/local/education/article50781360.html

http://www.startschoollater.net

https://sleepfoundation.org/sleep-news/school-start-time-and-sleep

PENDING BOARD AGENDA ITEMS

July 2016

| Agenda Item | Administrator | Board Meeting |
|--|---|-------------------|
| Williams Uniform Complaints, Quarterly Report (Consent) | Ed Services | July |
| Resolution Delegating Barbara Patterson as Representative and Roger Stock as Alternate Representative to Joint Powers Board for SIG (Consent) | Business & Operations | July |
| Non-Public School and Agency Master Contracts for the Upcoming School Year | Ed Services | July |
| Resolution Adopting Declaration of Need for Fully Qualified Educators (Consent) | Human Resources | July |
| BP 9270 - Conflict of Interest, Biannual Review – (Every Other Year, Action) | Business & Operations | July 2016 |
| Tax Report for CFD No. 1 and No. 2, Yearly Adoption | Business & Operations | July/August |
| Information and Related Actuarial Reports on Workers' Compensation Claims & Health/Welfare Benefits for Retired Employees After 65 | Business & Operations | August |
| Resolution Approving Listed Teachers to Teach Specified Courses Outside their Credential Authorizations in Departmentalized Setting (per Ed Code Sections 44258.3, 44263 and 44256(b) | Human Resources | August/September |
| Unaudited Actuals, Approve District Certification | Business & Operations | August/September |
| Resolution Establishing Appropriation Limitation (GANN) | Business & Operations | August/September |
| WestEd Special Education Report and Implementation Update (Information) | Ed Services/Dir Special Ed & Support Programs | September |
| ESY Summer School Report — (Information) | Ed Services/Staff | September |
| School Opening/Readiness Report – (Information) | Ed Services/Staff | September |
| Summer Civic Program Update – (Information) | Chief of Communications | September |
| Hold Public Hearing and Approve Resolution Affirming Sufficient Textbooks and Instructional Materials (post Notice of Public Hearing 10 days in advance; required by the 8 th week of the start of school) (Action) | Ed Services | September/October |
| RUSD Employee Years of Service Recognition | Human Resources | September/October |
| Williams Uniform Complaints, Approve Quarterly Report | Ed Services | October |
| Strategic Plan Quarter 1 Update – (Information) | Strategic Planning | October/November |
| Set Date for Annual School Board Organizational Meeting | Superintendent | November |

| First Interim Report (Action) | Business & Operations | December |
|---|---|-----------------------------|
| Organizational Board Meeting/Special Presentation to Board President (Action) | Superintendent | December |
| Single Plan for Student Achievement (previously known as School Improvement Plan) (Consent) | Ed Services | December |
| WestEd Special Education Report and Implementation Update (Information) | Ed Services/Dir Special Ed & Support Programs | December |
| Audit Report (Action) | Business & Operations | January |
| Schedule Goal Setting Workshop | Superintendent/Staff | January |
| Williams Uniform Complaints, Approve Quarterly Report | Ed Services | January |
| Strategic Plan Annual Update - (Information) | Strategic Planning | January |
| Budget Assumptions & Priorities | Business & Operations | February |
| WestEd Special Education Report and Implementation Update (Information) | Ed Services/Dir Special Ed & Support Programs | February |
| Identify Teachers for Non-Reelection; Prepare Letters of Notification (March 1" Mtg - Closed Session) | Human Resources | February |
| Resolution Authorizing the Release of Temporary Certificated Employees Pursuant to Ed Code 44954 (Consent) | Human Resources | March (1st Mtg) |
| Present Draft School Year Calendar (two years out - Consent) | Human Resources | March (1st Mtg) |
| Annual Board Action Regarding Distribution of Non-Reelection Letters | Human Resources | March (1st Mtg) |
| Finalize District's Proposal and Prepare for Sunshining Process | Human Resources | March (1 st Mtg) |
| Notify the Board in writing by April 1; complete Performance Evaluation for the Superintendent, per contract schedule | Superintendent/Board | March |
| Annual Resolution Authorizing the Release of Free/Reduced Lunch Information for CAASPP Testing (consent) | Ed Services | March |
| Certification of Temporary Athletic Team Coaches (consent) | Human Resources | March |
| Special Education Update | Ed Services | March |
| Strategic Plan Quarter 2 Update (Information) | Strategic Planning | March |
| Vote for CSBA Delegate Assembly Representative(s) for Region 4D (Action) | Superintendent | March |
| School Year Calendar (two years out - Consent) | Human Resources | March (2 nd Mtg) |

| Budget Update/Information | Business & Operations | March/April |
|---|---|---------------------------|
| Sierra College Report (Rocklin Graduates) | Ed Services | March/April |
| School Safety Plans (Consent) | Ed Services/Coord St & Fed Programs | March/April |
| Annual Personnel Update – Renewal of Contracts for Site Administrators (Closed Session) | Ed Services | April |
| Williams Uniform Complaints Quarterly Report (Consent) | Ed Services | April |
| Spelling Bee Winner(s) (Recognition) | Ed Services | April |
| Annual Review of Master Plan/Nexus Study (Bi-annual-even numbered years) | Facilities | April/May |
| Developer Fee Update (Bi-annual-even numbered years) | Facilities | April/May |
| Summer School Principals Approval Contingent on State Funding (include on Certificated Personnel Report) (Consent) | Ed Services | April/May |
| Second Interim Report/Approval (Action) | Business & Operations | May |
| Strategic Plan Quarter 3 Update (Information) | Strategic Planning | May |
| *Facilities-Use Policy/Practice and Schedule of Fees | Facilities | May |
| Present Tentative Budget and Budget Priorities | Business & Operations | May |
| Classified Layoff (if necessary) | Human Resources | May |
| Final Board Action Regarding Administrative Reassignments or First Year Prob/Temp Teachers | Human Resources | May |
| Approve Resolution for Interfund Transfers of Special or Restricted Fund Monies | Business & Operations | May |
| WestEd Special Education Report and Implementation Update (Information) | Ed Services/Dir Special Ed & Support Programs | May |
| AFJROTC Color Guard Special Recognition (Student Representative Unit & Cadet Commander) | Superintendent/Staff | May (2 nd Mtg) |
| Student Board Member Recognition | Superintendent | May (2 nd Mtg) |
| BP/AR 5116.1 – Intradistrict Open Enrollment review as required by Ed Code 35160.5 (must be completed by July 1) | Ed Services | May/June |
| CIF Representatives for Upcoming School Year (Consent) | Ed Services | May/June |
| LCAP Approval/Hold Public Hearing (Action) | Ed Services | May/June |

| Board Meeting Dates for Upcoming School Year (Consent) | Superintendent | June (1 st Mtg) |
|---|--------------------------|----------------------------|
| Resolution Authorizing End-of-Year Budget Transfers (Consent) | Business & Operations | June |
| Resolution Delegating Certain Contracting Powers to the Superintendent or Designee (Consent) | Facilities | June |
| Consolidated Applications (Part 1/Part 2) | Ed Services | June |
| Final Budget Approval/Hold Public Hearing (Action) | Business & Operations | June |
| Authorization to Dispose of Surplus Property | Facilities | June |
| EPA Spending Plan | Business & Operations | June |
| Community Advisory Committee (CAC), Appoint Parent Representative for 2 year Term (every other year, due 2015, Consent) | Ed Services | June |
| Complete Superintendent's Performance Evaluation and Update Contract | Superintendent/Board | June/July |
| Expulsion Hearing Panel for Upcoming School Year (Consent) | Ed Services | June/July |

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^{*}Denotes a non-annual/one-time only agenda item.